

**AGENDA: Advanced Education Committee (AEC)**  
**Thursday, May 30, 2024**  
**Time: 8:00AM to 9:00AM**  
**Location: D8-46**



AGENDA	Information/Assigned	
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. New Syllabus for each course</li> <li>2. <b>No more rotating topics (6905/6935)</b></li> <li>3. Policy and Procedural manual from each Specialty               <ol style="list-style-type: none"> <li>a. Resident’s signature</li> </ol> </li> <li>4. Medical Leave</li> <li>5. Novemeber 15, Friday Board of Dentistry Meeting in GNV- recommended to all residents</li> <li>6. Reporting Annual Statistics (boards, evaluations, etc.) as soon as the results are out ( Tammy Lee and myself)</li> <li>7. Resident Records need to be maintained.</li> <li>8. Department Grades: sharing with residents</li> <li>9. Intern/Fellow – Daily Sign in Sheet – we will be collecting them</li> <li>10. Exit Surveys</li> <li>11. Exit and checkouts with staff and our office</li> <li>12. July 1<sup>st</sup> and half day July 2<sup>nd</sup> Orientation</li> <li>13. Moonlight : <a href="https://coi.ufl.edu/wordpress/files/2022/10/UF-Non-UFOLIO-Disclosure-of-Outside-Activities-and-Interests-Form.pdf">https://coi.ufl.edu/wordpress/files/2022/10/UF-Non-UFOLIO-Disclosure-of-Outside-Activities-and-Interests-Form.pdf</a>.</li> <li>14. OMS site visit in 2025</li> </ol>	

	15. Updates on the website related to new faculty and residents	
<b>Information Sharing &amp; Old business</b>		