

**Agenda: Constitution Committee**  
**Monday December 17th 2018**  
**Meeting: 12:00 pm**  
**Location: D9-11**

AGENDA	INFORMATION/ASSIGNED	NOTES
<b>Call to Order</b>	Dr. Patricia Pereira	Call to order 12:00pm, In attendance: Pereira, Chang, Tomar, Bakiri, Wang
<b>Approval of Minutes</b>	The November 15, 2018 minutes were presented for approval.	Minor revisions made and minutes approved.
<b>New Business</b>	1. No New business	
<b>Old Business</b>	1. CAQA	1) Proposed changes to UFCD bylaws for the CAQA committee were reviewed. Areas requiring additional clarification were highlighted.  2) Proposed changes to the constitution were reviewed. The addition of abbreviations was approved.  3) Proposed changes to the CAQA document will be returned to Dr. Echeto and Dr. Migliorati

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Adjournment	Dr. Patricia Pereira	Adjourned at 1:00 pm.