

**AGENDA: Clinical Affairs and Quality Assurance**  
**Monday, June 12 , 2017**  
**Time: Noon-1:00 PM**  
**Location: D4-16**



AGENDA	Information/Assigned	NOTES
<b>Welcome</b>	Chair: Monica Fernandez Chair-elect: Bonita Wynkoop	Please be sure to read all attachments prior to the meeting
<b>Approval of Minutes</b>	April minutes review and vote	Please review drafts
<b>Highlights from Subcommittees</b>	Clinic Procedure Manual Project <ul style="list-style-type: none"> <li>• Section review assignments</li> </ul>	Sub-Committee Chairs: If you have not already done so...please submit your minutes
<b>Old Business</b>	<b>Action Items:</b> <ul style="list-style-type: none"> <li>• Update on eRx Project <b>Wynkoop/Janiec</b></li> <li>• Patient Parking Issues <b>Janiec</b></li> </ul>	
<b>New Business</b>	Current topics in the office of clinical affairs: <b>Migliorati/Janiec</b> <ul style="list-style-type: none"> <li>• Revisit aspiration vs. swallow protocol</li> <li>• Revisit “needlestick” hotline protocol</li> <li>• Update the Start Check Report</li> </ul> Incoming and exiting voting members Vote for vice chair from faculty exiting 2019 Process to order course supplies	
<b>Student Roundtable</b>	Class of 2018: <b>Bradley Sleeth</b> Class of 2019: <b>Gabrielle Klatt</b>	Please make sure to have input from your classmates regarding clinical affairs.
<b>Roundtable</b>	Members at large	
<b>Adjourn</b>		

**Next Meeting: Tentatively set for 7/10 at noon in D3-21**