UNIVERSITY of FLORIDA
College of Dentistry

Volunteer Checklist

Name of Hire: _____ UFID: _____ Supervisor/Dept: _____

Regular/Occasional Service: _____ Start Date: _____ End Date: _____

Dept.	Admin.	N/A	Required Steps and Forms
			Review the Volunteer Coordination page
			Parental/Guardian Authorization for Treatment of Minors (under 18), if applicable
			Sample Volunteer Service Approval Letter Sample Volunteer Agreement
			Copy of Driver's License
			Submit background check through HireRight (basic)
			ePAF: Submit Person of Interest – POI Type: Volunteer (00014)
			Health Assessment Requirement: Job Duty Forms, Payment Authorization Form Date cleared: _____ (clearance one day prior to start date) Contact with Human Blood (if applicable): Clinical Dentistry Bloodborne Pathogens and Biomedical Waste Training in myUFL (Course # EHS855) Animal Contact Form (if applicable) - Renewal exam every three years
			Required Training Courses: PRV800 – HIPAA & Privacy: General Awareness OOC101 – Compliance & Ethics: Doing Your Part for the Gator Good GET803 – Maintaining a Safe and Respectful Campus: Sexual Violence, Harassment and Discrimination Awareness and Prevention PRV802 – FERPA Basics PRV804 – Protecting Social Security Numbers & Identity Theft Prevention DEN003 – UFCD Code of Conduct Navigation: Go to myUFL Login and log in with your GatorLink username and password. Then go under My Self Service > Training and Development > My Training Enrollment > search course.