

**MINUTES: Clinical Affairs and Quality Assurance Committee Meeting**

**Date: Wednesday, September 8, 2021**

**Time: Noon-1:00 PM**

**Location: Zoom**



**Present:** Andrew Corsaro F2022 (Chair); Olga Luaces F2023 (Vice-Chair); Panos Zoidis- current ADCA (ex-officio); Cesar Migliorati F2024; Nick Kaleel (Chair of Infection Prevention Sub-committee) F2024; Dayane Oliviera F2023; Nicole Escoffier 2022; Jonathan Nguyen 2024; Kim Dixon

**Absent:** Aubrie Zuiderveen 2023; (attending mandatory prosth orientation- will try to join late); Anita Gohel (Chair of Radiography Safety and Quality- teaching a course); Carlos Soucy F2022

Attending CODA Data Workgroup meeting with the dean: Stephen Kostewicz (ex-officio-staff); Richelle Janiec (ex-officio-staff)

AGENDA	Discussion	Action
<b>Welcome</b>	Chair: Andrew Corsaro Vice-Chair: Olga Luaces Call to order at 12:01PM Quorum Reached	
<b>Approval of Minutes</b>	Review of minutes from 8/11/2021: No concerns or changes. Motion to approve the minutes passed.	Carrie Thurman will post to website
<b>Highlights from Sub-committees</b>		
<b>Old Business/New Business</b>	Committee Leaders: <b>Update from Chair:</b> Andrew Corsaro <ul style="list-style-type: none"><li>Dean’s Charge: Dr. Corsaro reviewed the Dean’s Charge for 2021-2022 including main mission and relevant interests of the CAQA Committee. Attached handout in</li></ul>	

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	<p>today's meeting Outlook invite included specifics on the charge. No concerns or questions from present committee members.</p> <p><b>Update from Clinical Affairs:</b> Panos Zoidis/ Andrew Corsaro</p> <ul style="list-style-type: none"> <li>• SOS Changes: Dr. Tyler Holly is the new OMFS Pre-Doctoral Program Director. Dr. Corsaro discussed changes to Student Oral Surgery protocol that have begun this Fall. These changes were communicated to the leadership of the classes at the end of August and are: <ul style="list-style-type: none"> <li>○ Presurgical consults are now required to be completed a minimum of 5 days prior to a comprehensive care patient (without acute needs) being scheduled for their procedure. This is a change from what used to be 3 days prior to their appointment. These consults must be completed with an OMFS resident or faculty member. This requirement will be strictly enforced and will result in</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Kaleel mentioned if it would be possible to send back communication to Dr. Holly requesting timely approval of all oral surgery notes. Dr. Corsaro said he will relay this message.</li> </ul>
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	<p>patient's appointment being rescheduled/canceled if the presurgical consult is not done following this timeframe.</p> <ul style="list-style-type: none"><li>○ Comprehensive care patients with acute needs should still be treated in the same way. For rare exceptions where their COE has been completed, treatment plan is signed, and there is availability for them and their student to get an appointment in the clinic for an acute issue prior to the 5 days, OS will make an exception to the policy so that there is no delay in treatment - they still ask that the student complete the presurgical consultation as soon as possible.</li><li>○ Students scheduling comprehensive care patients in the clinic are responsible for obtaining their own assistant for that procedure. Students are not able to use students on SOS rotation as assistants. This is not a new policy, but a reminder.</li><li>○ Comprehensive care patients are not to be instructed to be seen in the emergency SOS clinic for routine, non-acute extractions. For</li></ul>	
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	<p>comprehensive care patients that develop acute or emergency issues, they should call their patient coordinator who will arrange for an appointment for that patient.</p> <ul style="list-style-type: none"> <li>○ Any presurgical consults that are involving alveoloplasty must have the casts poured and marked for the proposed alveoloplasty at the time of the consult. It is very important for students to bring casts to consults so that OMFS faculty can determine if this is a predoctoral case.</li> <li>● UF Gator Centric Relators (Lucia Jig): Dr. Corsaro reached out to UF Licensing Manager, Debbie Gay, about our use of Gator Head logo printed on Lucia Jigs in DMD clinics. We have full permission to use the Gator Head logo for this purpose as these are only used internally and are not for sale.</li> <li>● TED Funds: TED funds are now available to use by students. Dr. Zoidis referred to</li> </ul>	<ul style="list-style-type: none"> <li>● Nicole Escoffier asked if her class would be able to receive the \$800 that</li> </ul>
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	<p>email from Craig Kirkbride with further details. There is \$800 available for D3 students and \$1000 for D4 students. Dr. Corsaro also asked student representatives to remind their class that they must reach back out to Craig Kirkbride following completion of treatment to have TED funds applied and avoid their patients getting balance letters.</p> <ul style="list-style-type: none"><li>• CHOICES: Starting on October 1<sup>st</sup>, we will be able to re-enroll patients in CHOICES. Dr. Corsaro will send out a reminder to students and faculty about 1-2 weeks before the funds will be available with instructions on how to enroll patients. He also mentioned that this is the last year of the grant, so we will wait to see what the future of CHOICES will be.</li></ul> <p><b>No Update from IT-</b> Stephen Kostewicz is attending the dean’s meeting with the data workgroup for CODA.</p>	<p>they were not provided as D3 students. Dr. Zoidis said he would look in to this but it would likely not be possible.</p> <ul style="list-style-type: none"><li>• Nicole asked if it would be possible to enroll patients before October 1<sup>st</sup> – Dr. Corsaro mentioned we will have to wait until this date but that the enrollment is a speedy process.</li></ul>
<p><b>Student Roundtable</b></p>	<p>Class of 2022:</p> <ul style="list-style-type: none"><li>• Nicole mentioned concern that faculty are leaving before the end of clinic sessions, making it difficult for students to debrief or get notes approved.</li></ul>	<ul style="list-style-type: none"><li>• Dr. Corsaro mentioned that in order to resolve this issue, they need to know which faculty are leaving early and the date(s) on which it occurred. Students</li></ul>

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	<ul style="list-style-type: none"> <li>• Nicole suggested including a “problem sheet” in the student clinics that can be slipped into sterilization boxes as a way to report issues with instruments/handpieces as there may not always be a sterilization tech at the window for students to speak with.</li> <li>• Seniors are frustrated about the lack of implant consult appointments available. Nicole mentioned that within the first day, appointments have already been booked until October, and seniors need an implant experience to graduate.</li> <li>• Students are requesting diamond round burs be added to the operative bur blocks, as well as adding composite warmers to the DMD clinics.</li> <li>• Nicole mentioned some faculty are still struggling with using eRx in axiUm.</li> </ul>	<p>can come to their TEAM leader with these specific details and can also reach out privately and/or anonymously to Dr. Corsaro or Dr. Zoidis. The end of a clinic session is defined as 12:00PM and 5:00PM.</p> <ul style="list-style-type: none"> <li>• Dr. Corsaro thought this was a great idea and will bring it to sterilization.</li> <li>• Dr. Corsaro suggested for Nicole to reach out to Dr. Nimmo and Dr. Hosney (Dr. Zoidis said to also copy Dr. Esquivel) on behalf of her class regarding this issue for a potential solution, and to then follow-up with Dr. Corsaro and Dr. Zoidis.</li> <li>• Dr. Corsaro mentioned this will have to be brought to the materials subcommittee first for approval.</li> <li>• Dr. Corsaro mentioned there is a meeting scheduled at the end of</li> </ul>
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	<p>Class of 2023:</p> <ul style="list-style-type: none"><li>• Aubrie Zuiderveen is absent today due to a mandatory prosth orientation but did not email any concerns.</li></ul> <p>Class of 2024:</p> <ul style="list-style-type: none"><li>• Jonathan Nguyen asked if it would be possible to have 2x2 gauze available in the sim lab for after-hours practice.</li></ul>	<p>September regarding this issue.</p> <ul style="list-style-type: none"><li>• Dr. Corsaro will email Michelle Cooley regarding this.</li></ul>
<b>Faculty Roundtable</b>	No questions or concerns raised from faculty members present.	
<b>Adjourn</b>	Meeting adjourned at 12:31PM	

**NEXT meeting: Wednesday, October 13, 2021 by zoom**