

**MINUTES: Faculty Development Committee Meeting**  
**Tuesday, April 20, 2021**  
**Time: 12:00PM-1:00PM**  
**Location: Zoom**

**Faculty Present:** Upoma Guha (Chair), Jia Chang, Jose Lemos, Luiz Gonzaga, Valeria Gordan, Joseph Riley, Karin Schey, Emily Bartley.

**Excused absence:** Dr. Zoidis, Dr. Ottenga.

AGENDA	Discussion	Action
Welcome		Meeting called to order- 12:00PM.
Approval of Minutes	Dr. Gordan would like to amend her absence from last meeting as excused.	Corrections made. Minutes approved for meeting held February 16, 2021.
Information Sharing and Updates		
Old Business	1. Completion of UFCD award list: Dr. Guha will present the completed award list and discuss any comments from the committee.	Dr. Gordan has requested to review new award additions- will send comments in word file to Dr. Guha.  Committee may send a list of comments/questions to Dr. Guha before 5/4/21. There will be a vote for approval /

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	2. Faculty feedback on the mentoring appendix.	completion of the award list on next meeting. Dr. Riley's mentoring appendix- There will be a vote for approval of the mentoring appendix.
New Business		
Other Business	Dr. Chang: Is there a yearly agenda?	Dr. Guha will follow up with Dr. Riley regarding a yearly agenda. Will there be a new target for the upcoming year?
Adjourn		Meeting adjourned 12:18PM.

**Next Meeting: May 18, 2021**