| **Agenda** | **Discussion** | **Action** |
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| **Welcome**  | Meeting called to order at 12:05 pm | No action. |
| **Approval of Minutes**  | Approval of Minutes from November 17, 2020 | Approved. |
| **Old Business**  | The committee discussed faculty awards. The committee discussed the mentoring program guidelines. They discussed using the mentoring meeting documents of a faculty to prepare the toolkit and promotion packet.The committee discussed the new promotion and tenure policy in UFCD. | Each faculty members representing in the FDC committee from different departments will contribute information regarding that particular department. The departments which do not have a member representation in FDC, the Chairs will be contacted for that information.

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| **New Business**  | 1. Discuss about the student evaluations from the fall 2020 semester when UFCD had to arrange all COVID related adjustments in the schedule and teaching. How that evaluation will be reflected on the 2021 toolkit and tenure package when many clinical faculty members taught students in two half groups?
 | This topic will be discussed in the next meeting. |
| **Adjourn**  | Meeting was adjourned at 1:05 pm. |  |