

**TITLE:** Advanced & Graduate Education Policy on Advanced Standing

**POLICY:**

The University of Florida College of Dentistry may grant advanced standing credit for placement in the college's respective advanced education programs after determination of one or more of the following:

1. The individual demonstrates competence of equivalent clinical, didactic and research knowledge and skills relative to those associated with the specific specialties;
2. The individual completed or partially completed equivalent postgraduate courses at an accredited institution.
3. The individual demonstrates non-credentialed prior learning (defined as informal learning from work experience or courses taken within or outside the university system.) The Program Director and Assistant Dean for Advanced & Graduate Education assess advanced standing for non-credentialed prior learning. An applicant seeking advanced standing for non-credentialed learning must have substantial, relevant and recent work experience and may be required to satisfactorily complete assessment work to provide evidence of achievement of specialty standards.

**APPROVING AUTHORITY:** Dean, University of Florida College of Dentistry;  
Executive Advisory Board

**CUSTODIAN:** Director, Human resources

**DEFINITION/S:**

**REFERENCE/S:** N/A

**PROCEDURE/S:**

Application procedure

All applicants seeking advanced standing must apply in writing to the relevant program director and assistant dean for advanced and graduate education. Applicants must provide satisfactory documentary evidence in support of their request. The assessment of all applications for advanced standing is based on certified transcripts and documentation.

Applicants may receive course credit for significant previous work experience directly related to required courses within the curricular programs, subject to approval of the appropriate program director, and assistant dean for advanced and graduate education. Applicants seeking work-experience credit must submit a detailed resume of the activities or skills exercised on the job, and a letter from the employer recommending the awarding of credit. The applicant must then be interviewed by the program director.

The final determination of the award of advanced standing credit for entrance into a program is at the discretion of the program director and assistant dean for advanced and graduate education. This follows the general principles outlined in the Advanced Education Committee's Advanced Standing Policy reviewed on a regular basis.

#### Evaluation of Credit

All advanced standing and transfer credits are evaluated and awarded by the program director and assistant dean for advanced and graduate education. The advanced education committee sets these policies. Statements included herein serve only as general guidelines. Advanced standing credits may depend on other issues not addressed.

There are limits on the total amount of credit(s) that can be awarded or transferred. Specifically, no more than nine (9) credits can transfer for students in graduate degree seeking programs as mandated by the University of Florida Graduate School. Credits from a program accredited by the Commission on Dental Accreditation may be allowed for advanced specialty certificate programs on an individual basis, based upon specialty standards.

The University of Florida College of Dentistry reserves the right to change this policy without prior notice.