

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: April 13, 2021**

**Time: 12:15p.m – 1:30p.m.**

**Location: Zoom**

**Present:** Drs. Valeria Gordan, Neel Bhattacharyya, Ed Chan, Alex Delgado, Deborah Dilbone, Shannon Holliday, Joseph Katz  
 William Martin, Charles Widmer, and Joseph Riley (ex-officio)

**Excused:** Dr. Panagiotis Zoidis

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:16p.m.	No Action.
<b>Minutes</b>	The committee approved previous meeting minutes.	Christina Perez to post on committee website.
<b>P&amp;T Guidelines</b>	The committee reviewed the updated P&T guidelines with table of contents/links.	Christina Perez to add link in footer.
<b>2021-2022 OPT Packet Updates</b>	The committee reviewed updates that have occurred to the packet template.	No Action
<b>SPEP Process</b>	The committee reviewed upcoming SPEP process.	Christina Perez to send SPEP packets for review prior to next committee meeting.
<b>Adjourn</b>	Meeting adjourned at 1:00p.m.	No Action.