MINUTES: Clinical Affairs and Quality Assurance Committee Meeting
Date: June 16, 2021
Time: 12:00 PM- 1:00 PM
Location: Zoom Conference

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Present: (Vice-chair) Andrew Corsaro F2022, Abi Adewumi F2021 Olga Luaces F2023, ,Dayane Oliviera F2023, Nicole Escoffier 2022, Aubrie Zuiderveen 2023, Panos Zoidis- current ADCA(ex-officio), Cesar Migliorati-former ADCA (ex-officio), Stephen Kostewicz (ex-officio-staff), Richelle Janiec (ex-officio-staff); Anita Gohel (Chair of Radiography Safety and Quality), Nick Kaleel (ex-officio- Chair of Infection Prevention Sub-committee),

Absent: (Chair) Micaela Gibbs F2021, Carlos Soucy F2022, *Monica Fernandez (Chair of Dental Materials and Devices),*

AGENDA	Discussion	Action
Welcome	Dr. Corsaro: Call to order at 12:00 Quorum Reached	
Approval of Minutes	May 19, 2021 motion to approve the minutes passed	Carrie Thurman to update the website
Subcommittee reports:	Dr. Corsaro shared that the Patient Admissions, Retention and Satisfaction sub-committee will meet during the July Break to review the outcomes of the 2020 survey. Discussion followed concerning the 2019 and 2020 contest winners and how the clinics and staff will be recognized. The sub-committee will develop a plan to help us overcome the hurdle that the pandemic presented in 2020.	
Old Business/New Business	**Committee Leadership Update**: **Update from Clinic Affairs:** • Question regarding positive responses for the COVID screening process, the current process is to reschedule the patient and recommend the patient speak to their primary care provider. The question	• Stephen updated the form to remove the required status for the vaccine question on the pre-appointment screening

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	specifically regarding the systems review relies on EBD that persons with underlying issues are at greater risk and requires further questioning in the health history. The question is whether we need to keep this in the screening process the day before. The third concern is about vaccination status and whether this something we need to document in the screening call. Dr. Migliorati shared his observation that the patient often offers the information of vaccination status when we start the COVID screening process. Further discussion included that the answer to this question when we ask, does not alter anything we are going to do for the patient based on the response. We will continue to practice standard precautions. Reflection upon why we were asking was relative to the vaccination rate of our patient population. Recommend leaving the question but remove the "required" status of the question. Dr. Kaleel shared his perspective that we ought to be able to know as providers of healthcare, but he will comply with policy. Dr. Corsaro helped us to get back on track that we are discussing only the COVID screening form and not the medical history at this point. • Richelle updated the committee on the phase of the Teams Revitalization, indicating that we are in between two scheduling formats 1) discipline and 2) Teams. This presents additional challenges for everyone, especially the coordinators and we ask that everyone be patient with the coordinators who are	questionnaire.

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	also in the process of moving, phone changes, and appointment card updates. Richelle stated she would like to have a workgroup of clinic admin, team leader and students to determine what information will go on the new cards for students. She also shared that there will be team leader office changes, which will include purchases for two new workstations one for 2A and one for 3B. The 3B clinic has not had a Team Leader consultation room prior to this, and it will be a welcomed addition for this care group. She indicated the staff and coordinators had meetings today where an emphasis on consistency between the Care Groups will be the expectation. • Dr. Zoidis shared that predoctoral students may shadow Dr. Garvey in the Operating Room only if they are enrolled in the elective. Dr. Zoidis would like to consider development of a 1st and 2nd year elective course, the faculty recommend referring Dr. Garvey to the curriculum committee to have an elective developed for 1st and 2nd year students. • Rise in the number of unapproved/unsaved images. Dr. Zoidis will notify the chairs to speak with the faculty to manage approvals. Faculty practice claims a good number of the unapproved images are blank images. If these blank images are not approved they can be deleted. Dr. Gohel recommends separating the faculty from the residents, to alert them of the issue. Dr. Gohel recommends providing the faculty with the ability to right click delete blank images. Steve shared that the college has historically indicated that they did not want personnel to have the ability to delete unapproved images whether blank or not. Dr. Gohel asked for clarification that the images are not saved	• Dr. Zoidis will advise Dr. Garvey to pursue adding an elective for the 1st and 2nd year students to be able to shadow in the OR.

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	until they are approved, and therefore there is no image on the server. Richelle asked if we can save without approving, and discussion was that we can save without approving. This would be best for use of the delete function for blank images. Dr. Gohel revealed that her staff have this privilege, but she has not been given the rights and she shared that we can open this function up to a very limited set of faculty. Steve reminded us that when saved to the local database, the local databases get full and slows down MIPACS. Dr. Corsaro redirected the discussion to seek a process with the students, potentially having a course director who is willing to provide a grade or a grade deduction for unapproved. Then having the program directors develop a process for holding grad students accountable. • Updating the materials used in the pre-clinic to match what they are using in the Preclinic to the SimLab. The difficult part of that is we will need to purchase the delivery system for each student. Richelle offered that this seemed to be a reasonable expense and for a very valuable purpose. Aubrie stated she supported this decision, and indicated she would have appreciated being able to use the material in SimLab before entering the clinics. Dr. Zoidis shared the difference between using TempSmart and Integrity. **Update from IT- Stephen Kostewicz** • Steve will investigate what is involved in separating out the save and approve functions and what it means	• Steve will contact MiPACS.

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| | | to the process flow, and potential improvement regarding approval. Dr. Corsaro asked if images could be saved automatically to the server, if we do that then we would lose the ability to delete the "blank" images from the DICOM. In schools where this is the process the user would have to submit a ticket to have the image removed by Radiology. Dr. Kaleel ask a question about taking serial radiographs for long procedures, Steve shared that the process Endo uses is to copy the series and add a new image. Dr. Gohel stated that if the image is saved and not approved, you can still add an image to the template. Cycling back to the overall concern, Dr. Corsaro asked if the unsaved images could automatically be saved at the end of the day.
• IT is working on the backend to link notes in Dolphin to axiUm. Stephen has been able to work on a patient care module report. Currently the report is taking a longtime to develop, in the future we hope to make this cleaner and faster. This is dependent upon the use of Dolphin chart numbering matching the axiUm chart numbering.
Class of 2022:
• Is it possible to get the professional cards- Richelle
• Can the chairs presets be standardized? 0-1-2-3 – will take to CLAD
Class of 2023:
• If students assist on a COE prior to 7/12, can this count toward the 2 required COEs. Dr. Corsaro recommended contacting the course directors.
• Are service trips still not an excused absence, for example Mission of Mercy (MOM). The students were advised to contact the OAA. | |

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	• A student stated he is having an issue getting his self-recruited patient booked. The representative was encouraged to direct the student to speak with Jerri. **Faculty Rounds:** • Dr. Kaleel shared that the students who are recognized for excellence are not on the awards hanging in the clinics. • Dr. Kaleel asked if he can plan for in person Chart Reviews for after July 2, 2021. Affirmative.	
Adjourn	Meeting adjourned at 1:07 PM	

NEXT meeting: June 16, 2021 at noon on zoom.

From stevek to Everyone: 12:28 PM
I've removed the requirement for "Have you been vaccinated" from the COVID screening form question.
From c.migliorati to Everyone: 12:28 PM
Thanks Steve!
From Andrew Corsaro to Everyone: 12:29 PM
Thank you!
From Olga Luaces, Community Dentistry to Everyone: 12:41 PM
Perhaps it can be an S/U course
From Andrew Corsaro to Everyone: 12:43 PM
I think there may be a place for unapproved images in the Treatment Planning or Professionalism track courses. We could give students notice 1 month before the end of the semester to get with a staff member or a TEAM Leader to approve them or they will receive a grade penalty.
From Anita Gohel to Everyone: 12:52 PM

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That is a great idea
From Aubrie Zuiderveen to Everyone: 12:53 PM
From a student perspective a grade penalty is a huge motivator and I think it will work
From Andrew Corsaro to Everyone: 12:54 PM
Thank you Aubrie. I see it helping the situation and it is usually only a few images to save and shouldn't be too much of a burden on students

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