

**MINUTES: Clinical Affairs and Quality Assurance Committee Meeting**

**Date: September 15, 2020**

**Time: 8:00-9:00 AM**

**Location: Zoom Conference**



**Present:** Micaela Gibbs F2021, Abi Adewumi F2021, (Chair-elect), Andrew Corsaro F2022, Carlos Soucy F2022, Excused Hannah Eder 2021, Nicole Escoffier 2022, Aubrie Zuiderveen 2023, Cesar Migliorati-ADCA (ex-officio), Stephen Kostewicz (ex-officio-staff), Richelle Janiec (ex-officio-staff) Monica Fernandez (Chair of Dental Materials and Devices),

**Absent:** Excused Nick Kaleel (ex-officio- Chair of Infection Prevention Sub-committee), Excused Anita Gohel (Chair of Radiography Safety and Quality)

<b>AGENDA</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome</b>	8:03 AM	
<b>Approval of Minutes</b>	June 22 2020 minutes reviewed and approved as amended	Carrie Thurman to update the Intranet
<b>Roundtable feedback on return to business</b>	<ul style="list-style-type: none"><li>• Patient Admissions, Retention and Satisfaction (PARS): we have not officially met; however, the chair has discussed with clinic administration a strategy to include language in the annual survey regarding the impact of CoVID-19 on the patient experience.</li><li>• Dental Materials and Devices (DMD): We have not met since February, due to difficulty finding an ideal day/time that works around the modified schedules. There have been no new requests for devices and materials.</li><li>• An orientation to the committee was provided in PowerPoint format. (See attached document)</li></ul>	<ul style="list-style-type: none"><li>• Richelle to schedule a meeting for PARS Sub-committee to meet and plan the 2020 survey.</li><li>• DMD will meet on an as needed basis during this interim period.</li><li>•</li></ul>

AGENDA	Discussion	Action
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<p><b>Old Business/New Business</b></p>	<p><b>Committee Leadership Update:</b> The committee reviewed the outcome from the Doodle poll for best day/time for the CAQA Committee to meet. The committee chair suggested to have clinic administration resend the doodle poll to the membership; additionally, the chair instructed the committee members to reconsider the best days/times for them to be able to attend and participate in committee meetings. Adding that a conversation with department/office leadership may be necessary in support of the committee function. Faculty asked if consideration for increasing the number of allowed absences would be given during this interim period due to CoVID. This question will be referred to FAB.</p> <p><b>Clinical Affairs Update:</b></p> <ul style="list-style-type: none"> <li>• The clinic dean shared the issues the college is having with faculty completing the required steps to become authorized to utilized eRx in axiUm (electronic prescribing). With help from IT, he is preparing a presentation to give to the department chairs. He indicated a key factor preventing the prescribing providers from successfully finishing is completely dependent upon the provider updating their personal information in the NPI (National Providers Identifier) Registry.</li> <li>• The clinic dean indicated he is noticing an increase in</li> </ul>	<ul style="list-style-type: none"> <li>• Richelle will resend the Doodle poll and the committee members will consider their commitment to this committee and how they will be able to serve throughout the remainder of their term.</li> <li>• Dr. Gibbs to inquire with FAB as to whether an elected member may miss more than two meetings due to the impact of CoVID on schedules. (period 3/2020-6/2021, and then reconsider for 7/2021-6/2021)</li> </ul>
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	<p>the number of unapproved images again, which needs to be addressed immediately.</p> <ul style="list-style-type: none"><li>• There is ongoing discussion regarding 2 vs 3 clinic sessions a day, the three session schedule will remain supported by the departments and dean's offices.</li></ul> <p>IT updates:</p> <ul style="list-style-type: none"><li>• Supported the clinical dean's position regarding the NPI registry, indicating the entire process is dependent upon the information in the NPI matching with the information coming from our provider database in axiUm. This database provides both NPI and license information. The only person who can update the NPI is the provider themselves, this cannot be delegated to a staff or IT person.</li><li>• MiPACS/axiUm working more cohesively and allowing greater control over retake images. Unapproved images will bog down the system and affect the user experience.</li></ul> <p>Class of 2021:</p> <ul style="list-style-type: none"><li>• Feedback from the class indicates they overwhelmingly liked the break week schedule and wondered if consideration had been given to work all day on separate floors. The answer included the impact of providing enough faculty coverage in the SimLab for the disciplines on certain half days.</li><li>• The class also felt more productive with two-four hours sessions and wondered if we cannot change to Orange/Blue floors could we consider returning to</li></ul>	
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	<p>four hours sessions.</p> <ul style="list-style-type: none"> <li>Maintenance is arranging for an outside engineering company to assess the air quality for all of our clinic settings, we are hoping to be able to expand the services provided in the “bubble” (enclosed) and non “bubble” operatories of the clinics.</li> </ul> <p><b>Class of 2022:</b></p> <ul style="list-style-type: none"> <li>Class feels they have few opportunities of being scheduled as primary provider and believe this is impacting their clinical experience. Clinic administration, Richelle offered that they are reviewing the data for the appointments and monitoring the trends. One observation is that the students tend not to be prepared with Planned Appointments during procedures and as a result the patient leaves without a follow-up appointment scheduled. She recommends that as students prepare for clinic and review procedures/materials/etc, that they also make a practice of creating a planned appointment for the planned procedure they anticipate would be next to be completed. Often these planned appointments are incomplete and must have detailed information in order for the coordinators to schedule the next appointment. The student followed up with a recommendation to identify in the reason field whether the procedure is</li> </ul>	
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	<p>AGP or non-AGP (aerosol generating procedure) so the coordinator may quickly identify the best location for the appointment.</p> <ul style="list-style-type: none"><li>• Class is requesting to use ultrasonic hand-scaling. The answer is that this is a decision made at a higher level after evaluating all of the risks and benefits. At this time the decision is not to allow the use of ultrasonic scalers in patient care.</li></ul> <p>Class of 2023: This class is highly appreciative of the opportunity to rotate through the screening clinic and are hoping that they will start having more opportunities to shadow in the other clinics very soon.</p>	
<b>Adjourn</b>	9:13 AM	

**NEXT meeting: (time? Zoom?) To be determined, Richelle will follow up with doodle poll, please be on the look-out for messaging regarding meeting times.**