Course Description:
Application of principles of community dentistry, management, interpersonal relations, communications, prevention, professionalism, and decision making in the clinical care of patients at both the parent institutions and extramural sites. This clinical course emphasizes the integration of knowledge and skills necessary to practice dentistry effectively and efficiently.

I. General Information

Course Director:
Micaela Gibbs
Office: MGIBBS@dental.ufl.edu
Phone: (352) 273-6801
Course Credits: 2
Semester: Summer

Contributing Faculty

Support Staff
Jennifer Brock Bushnell (352) 273-6800 JBROCK@dental.ufl.edu TA /
Syllabus / Grade Administrator

II. Course Goals
The intent of the extramural assignments is to facilitate your growth and maturation in the profession of dentistry and assist your transition from the status of dental student to that of practitioner. Data indicates that students returning from well-conducted experiential educational assignments demonstrate improved communication, organizational, and decision-making skills. Additionally, not only has clinical competence progressed, but also, self-evaluation and accountability have been enhanced. The key elements of a successful extramural experience include:
1. The facilities (the design of the dental clinic, the equipment, the instruments, the supplies; plus the housing!)

2. The staff (the supervising dentists and the auxiliaries).

3. The diversity of patients treated, as well as the diversity of services provided.

4. The overall management of the dental practice.

5. The planning of the experience itself by the student.

III. Course Overview

This is a two week extramural rotation in Senior Summer semester.

An orientation session will be held in your junior year prior to your assignment to provide current information and answer any questions you may have about the rotation sites. All pertinent information can also be found on Canvas. You may contact us anytime at the 1329 Building - Ste 5180 (1329 SW 16th Street) or at 273-6800 if you need information. In an emergency or after hours, please contact Dr. Gibbs on her cell- 352-514-7988. In addition, you will receive a brief orientation once you arrive at each site. The faculty and staff at the sites are eager to facilitate your learning and are pleased to have you as a guest at their clinics.

There are 6 basic requirements of this course. They are:

1. Presence at each assigned rotation with a desire to learn and make the most of each clinical experience.
2. Completion of pre rotation special needs experience survey (in Canvas)
3. Accurate completion of procedures and input daily into extramural rotations database
4. Evaluation of Clinical Assignment upon completion of the rotation
5. Evaluation of Clinical faculty upon completion of the rotation
6. Completion of "In Depth Look at Community Programs" (in Canvas)
7. In semester 11, Post rotation reflective paper

Each rotation 2 week rotation equals 2 credit hours and requires satisfactory completion of above requirements.

Current sites:

Langley Dental Centers, Ocala/Sumterville

Eastside Azaleah Health

Winter Garden Family Health (Orange County)
Apopka Family Health
ACORN Clinic (Brooker – Alachua County)
Sulzbacher Clinic (Jacksonville)
AEGD St. Petersburg
AEGD Hialeah
Other sites may become available in the future.

Travel and housing support are provided by the University of Florida College of Dentistry, Community Health Centers Inc., and the IM Sulzbacher Center. There is no housing available at the St. Pete and Hialeah sites.

Given these various opportunities, the student will be punctual, perform willingly the tasks assigned, be well prepared and well organized, demonstrate responsiveness and sensitivity to the attitudes and values of the population addressed, and apply appropriate resources as needed.

IV. Course Outline

This course consists of assigned extramural rotations one 2 weeks in length in semester 9, 10 & 11, for six weeks total extramural time.

Expectations:
Semester 9: Two week clinical rotation, all forms and evaluations completed, baseline special needs experience survey
Semester 10: Two week clinical rotation, all forms and evaluations completed
Semester 11: Two week clinical rotation, all forms and evaluations completed, post-rotation special needs survey, final reflection paper.

V. Course Material

Prior to your extramural rotation assignments, it is CRITICAL to review the rotation information in the "Documents" section regarding:

- Descriptions of the sites, including directions from Gainesville.
- Information on housing and reimbursement for travel expenses.
- Travel reimbursement when applicable.
- Miscellaneous administrative information concerning your assignment.
- Directions for completing your on-line evaluations
At your rotation site you will also be given an information packet and a more detailed description of the learning objectives for each extramural experience, along with performance criteria.

Student Safety

Clinical experiences by their nature involve students in a variety of settings, locations and communities, as well as with a variety of patients/clients. Students are expected to exercise good judgment and reasonable caution in insuring their own safety during clinical experiences (e.g., lock car doors, travel with classmates when possible, be aware of security services). Patient care areas may have the potential for exposure to hazardous substances such as radioactive materials. Students who require protection beyond those of all staff are to notify faculty prior to any clinical assignments. If at any time students believe the clinical setting is unsafe, student should take appropriate steps to protect themselves and their patients, including leaving the setting if necessary. Contact the Clinic Director, Director for Community Based Programs or any college administrator immediately so that appropriate arrangements can be made. After hours, Dr. Gibbs can be reached by cell: 352-514-7988.

Optional resource:
HSC Dental Library Guide

VI. Course Objectives

To achieve the goals of this course you have a major role and responsibility. Identification and self-assessment of your strengths, weaknesses and interest areas will help you to grow more effectively as a practitioner while on rotation. This is a great opportunity to get a huge amount of clinical experience while working side by side with a mentor. Make the most of it!

Extramural sites are excellent laboratories and opportunities to work on the improvements you identify. You will be expected to function more independently than you do at the dental school; yet, because the faculty at the site will be ultimately responsible for the quality of care rendered by you, they will be eager to assist you in your efforts to improve. **Take advantage of these opportunities.** These extramural experiences have been designed to facilitate your growth. We have worked hard to insure that this experience is a great one. Please let us know right away if you have any concerns or questions about a specific rotation or courtesy faculty member. **Contact Dr. Gibbs by cell at 352-514-7988 with any questions pertaining to clinical care.**

**Goals and Objectives**

The goal of this assignment is to reinforce your knowledge and skills in clinical and community dentistry through a series of educational experiences. Effort will be made to instill a sense of community that you will hopefully carry over into your future practice of dentistry. Our goal is to expose you to a variety of clinical experiences with a diverse population, to include age, ethnic and cultural diversity as well as medically compromised
individuals. In addition, you will have opportunities to interact with other health professionals and community leaders on individual clinical care as well as health care issues facing the community-at-large.

**Objectives:**

Delivery of routine clinical comprehensive and emergency care in a community health setting. While delivering dental services to patients the student will:

- **Demonstrate interpersonal skills**
  - **Criteria for evaluation:** Chairside manner, interpersonal skills, compassionate to the needs of others and ability to get along with fellow students, residents, faculty, staff and patients.
- **Exhibit the proper attitude toward work.**
  - **Criteria for evaluation:** Caring, shows integrity, understands patient's rights, sensitive to cultural diversity, energy, enthusiasm, and conscientiousness.
- **Demonstrate professionalism.**
  - **Criteria for evaluation:** Ethical behavior, respectful, truthful, honest, conduct, appearance, and response to constructive criticism.
- **Demonstrate effective communication.**
  - **Criteria for evaluation:** Verbal skills, ability to effectively communicate and establish rapport with faculty, staff and patients (i.e. treatment plan presentation, OHI, informed consent, post-op instructions).
- **Demonstrate reliability.**
  - **Criteria for evaluation:** Acceptance of responsibility, assumption of authority, efficient delivery of treatment, adaptability, promptness, and thoroughness.
- **Demonstrate proper response to clinical routine.**
  - **Criteria for evaluation:** Conformity to administrative procedure, efficient DA utilization, understanding the necessity for cooperative effort, and compliance with OSHA guidelines.
- **Demonstrate appropriate clinical knowledge.**
  - **Criteria for evaluation:** Integration of didactic knowledge into clinical setting, decision making, clinical judgment, ability to generate a differential diagnosis, critical thinking skills, information management skills and treatment planning.
- **Demonstrate clinical skills.**
  - **Criteria for evaluation:** Technical expertise and psychomotor skill.
- **Keep records.**
  - **Criteria for evaluation:** Ability to keep neat, organized, accurate, and easily understood records.
- **Return any keys and complete evaluation materials within a timely manner.**
  - **Criteria for evaluation:** Keys must be returned within one week of completion of rotation. Evaluation materials, including Evaluation of Assignment, and
Faculty Evaluations must be submitted within two weeks of completion of rotation. Failure to complete either of these will affect your grade for the rotation assignment.

- **Participate in Community Experiences**
  Students will have opportunities to participate in community activities which serve to expose them to community health care issues, particularly in rural and medically underserved communities, and to focus on individual and group health promotion. In addition, opportunities will be provided to participate in interdisciplinary health care teams.

## VII. Course Competencies

This course teaches/reinforces the following competencies in the *Competencies for the New Dental Graduate*.

**Domain I: Critical Thinking**

1: Critical Thinking: Use critical thinking and problem-solving, including their use in the comprehensive care of patients, scientific inquiry and research methodology.

2: Evidence-Based Patient Care: Access, critically appraise, apply and communicate scientific and lay literature as it relates to providing evidence-based patient care.

3: Apply biomedical science knowledge in the delivery of patient care.

**Domain II: Professionalism**

4: Ethical Standards: Apply principles of ethical decision making and professional responsibility.

5: Legal Standards: Apply legal and regulatory concepts related to the provision and/or support of oral health care services.

6: Appropriate Referral Provide oral health care within the scope of general dentistry to include recognizing the complexity of patient treatment and identifying when referral is indicated.

**Domain III: Communication and Interpersonal Skills**

7: Communication Skills: Apply the fundamental principles of behavioral sciences using patient-centered approaches for promoting, improving and maintaining oral health.

8: Diversity: Manage a diverse patient population and have the interpersonal and communication skills to function successfully in a multicultural work environment.

**Domain IV: Health Promotion**

9: Health Promotion & Disease Prevention: Provide oral health care within the scope of general dentistry to include health promotion and disease prevention.
10: Interprofessional Experiences: Communicate and collaborate with other members of the health care team to facilitate the provision of health care.

Domain V: Practice Management and Informatics

11: Practice Management: Apply the basic principles and philosophies of practice management, models of oral health care delivery and how to function successfully as the leader of the oral health care team.

Domain VI: Patient Care

A. Assessment, Diagnosis, and Treatment

12: Patient Assessment, Diagnosis, Treatment Planning and Informed Consent: Provide oral health care within the scope of general dentistry to include patient assessment, diagnosis, comprehensive treatment planning, prognosis, and informed consent.

13: Assess Patients with Special Needs: Assess the treatment needs of patients with special needs.

B. Establishment and Maintenance of Oral Health

14: Assessment of Treatment Outcomes: Provide oral health care within the scope of general dentistry to evaluate the outcomes of treatment, recall strategies and prognosis.

15: Patient Management: Provide oral health care within the scope of general dentistry to patients in all stages of life.

16: Emergency Treatment: Provide oral health care within the scope of general dentistry to include dental emergencies.

17: Provide oral health care within the scope of general dentistry to include restoration of teeth.

18: Provide oral health care within the scope of general dentistry to include communicating and managing dental laboratory procedures in support of patient care.

19: Provide oral health care within the scope of general dentistry to include replacement of teeth including fixed, removable and dental implant prosthodontic therapies.

20: Provide oral health care within the scope of general dentistry to include periodontal therapy.

21: Provide oral health care within the scope of general dentistry to include local anesthesia and pain and anxiety control, including consideration of the impact of prescribing practices and substance use disorder.

22: Provide oral health care within the scope of general dentistry to include hard and soft tissue surgery.
23: Provide oral health care within the scope of general dentistry to include malocclusion and space management.

24: Provide oral health care within the scope of general dentistry to include pulpal therapies.

25: Provide oral health care within the scope of general dentistry to include oral mucosal and osseous disorders.

26: Provide oral health care within the scope of general dentistry to include screening and risk assessment for head and neck cancer.

VIII. Evaluation

Student Assignment of this course will occur through the Office of Education. All senior dental students will complete one 2 week extramural rotation per semester in their senior year, starting with the summer semester.

- DEN 8708L-First Extramural Rotation - two weeks
- DEN 8709L-Second Extramural Rotation - two weeks
- DEN 8710L-Third Extramural Rotation - two weeks plus one day at Santa Fe College and reflection paper, post rotation special needs survey.

Assigning Grades: Grades are assigned on an S/U basis for each extramural rotation and are based on 3 criteria, all of which must be completed to receive an "S" grade in the course.

1. Clinical Productivity (Attendance and effort)
2. Professionalism and Faculty Evaluation
3. Administrative Compliance

A "U" grade will be issued if any of the above is not completed by the end of the course and/or you receive a report of unprofessional behavior. Additionally, students who exhibit unprofessional conduct, unethical decision-making, or any behavior, which is below the acceptable level of a dentist, will be referred to the Assistant Dean of Clinical Affairs for appropriate action.

Clinical Productivity: You will be given credit for all clinical procedures done up to a cap determined by each discipline at UFCD. All clinical experiences while on extramural rotation will be recorded electronically and approved by the attending faculty on rotation. Data must be entered in a timely fashion, preferably the day the procedure is completed. After 3 days, you will no longer be able to enter procedures. Make sure data entered matches what was
performed, as all entries are approved by extramural faculty daily and if entered incorrectly you may not receive credit. Procedures will be entered in axiUm.

**Professionalism and Faculty Evaluation:** The clinical evaluation will be done by the primary covering faculty during your rotation. They will rank you from poor to excellent based on the following criteria:

- communication and interpersonal skills
- professionalism and ethics
- clinical knowledge and skills

**Administrative Compliance:** (i.e. return of keys and forms) You are required to return all evaluative forms found on-line (Evaluation of Faculty, An in Depth Look at Community Programs, and Evaluation of Rotation) **within two weeks** of your return from each extramural experience. **Until all forms are returned, grade for course will be I (Incomplete).**

All instructions on evaluation forms and other administrative tasks can be found on Canvas. Spend some time looking this information over before going to your rotation assignment. If you have any further questions, please contact Jennifer Brock at (352) 273-6800, or HYPERLINK "mailto:jbrock@dental.ufl.edu" jbrock@dental.ufl.edu for assistance.

Apartment keys MUST be returned within ONE WEEK of the last day of the assigned rotation or you will lose all of the 10 administrative points. In the event that an apartment key is lost, you will be responsible for the cost of having the locks at the apartment changed as well or the cost replacing the keys. This amount may be as much as $300.00.

Unsatisfactory completion of any of the three areas above will result in failure of the semester course. Remediation is at the discretion of the course director.

**Important Rotation Information**

- **Before the rotation:**
  You are **required** to attend all days of your scheduled extramural rotations. If an emergency occurs that requires you to change a rotation or miss some days after the schedule has been printed, contact Mallori Wojcik in the Office of Education to explain the reason and she will assist you. Any missed days of rotation, regardless of the location, will need to be made up.

- **Once the rotation begins:**
  Scheduling appointments or other activities during the rotation is **not** permitted. You will be required to be present at each site based on the site-specific clinic schedule. **Failure to get pre-approval from both parties for a missed day or part of the day of the rotation will result in an automatic failure for this rotation.**

  Should an emergency happen during the rotation, you are responsible for contacting the
clinic and clinic director as soon as possible and give the reason for which you are unable to attend the clinic. It is important that the clinic knows your whereabouts so they are not concerned for your safety. Additionally, it is important to notify the director so patients can be advised of the situation. You will also need to contact the Office of Community Based Programs, Jennifer Brock by phone 352-273-6800 or e-mail HYPERLINK "mailto:jbrock@dental.ufl.edu" jbrock@dental.ufl.edu in order to prevent a grade of "E" for the course. You are expected to make these necessary phone calls as soon as you are aware of the fact that you will be absent, but definitely before 8:00 AM.

If you miss more than 1 day per rotation, regardless of reason, it is required that you make up missed time. You will be assigned makeup days based upon clinic availability and may not necessarily be at the clinic site that you missed.

Remediation:

A student that receives a "U" grade in the course must meet with the Course Director to evaluate the area(s) of deficiency. An additional activity and time line will be developed which may include an additional rotation. Options for course are remediation on the student's own time (ie, during break) with a successful evaluation from the faculty at the site. When successfully completed the student would receive a remediated "RS" grade.

Student Evaluation of Instruction:

“Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at https://ufl.bluerare.com/ufl/. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluerare.com/ufl/. Summaries of course evaluation results are available to students at https://gatorevals.aa.ufl.edu/public-results/.”

IX. Administrative Practices

Administrative practices for all UFCD courses are universally applied. Exceptions to or deviations from these practices are stated in the individual syllabi by the course director. When not individually stated in the syllabus, course administrative practices default to those identified under "Course Policies" on the DMD Student Website:

https://dental.ufl.edu/education/dmd-program/course-policies/
X. Grade Scale

This course uses a Satisfactory/Unsatisfactory grade scale.