

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: June 2, 2020**

**Time: 1:30p.m – 2:45p.m.**

**Location: Zoom**

**Present:** Drs. Valeria Gordan, Ed Chan, Mary Ellen Davey Deborah Dilbone, Joseph Katz Luisa Echeto, William Martin, Panagiotis Zoidis and Joseph Riley (ex-officio)

**Excused:** Dr. Marcelle Nascimento

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 1:33p.m.	No Action.
<b>Minutes</b>	The committee approved previous meeting minutes.	Christina Perez to post on committee website.
<b>Sustained Performance Evaluation Program Review (SPEP)</b>	The committee reviewed and discussed three SPEP packets for tenured faculty.	Christina Perez to draft SPEP letters.
<b>SPEP Review</b>	The committee reviewed the SPEP process.	Christina Perez to provide SPEP packets for review prior to next meeting.
<b>Adjourn</b>	Meeting adjourned at 2:27p.m.	No Action.

**\*NEXT MEETING:** June 16, 2020