The Center for Instructional Technology & Training’s Video Services offers state-of-the-art multimedia recording studios to create engaging video presentations and innovative online content.

**BEFORE ARRIVAL**
- Bring Water
- Send Files [48 Hours before Appointment]
- Practice Script Out Loud [15 Minutes before Appointment]
- Arrive Early

**BE PREPARED**
- Look Sharp [Do makeup and hair before arrival]
- Don’t Wear Tight Patterns
- Dress to Impress

**WHAT (NOT) TO WEAR**
- Don’t Wear Green [Greenscreen Preparation]
- Don’t Wear Dark Colors [Rich Media Preparation]

**CONTENT**
- Use 16x9 Slides [Do not use 4x3 Slides]
- Use Readable Fonts [Keep ADA Requirements in Mind]

**FOR MORE INFORMATION, CONTACT:**
CITT Video Services
Turlington Hall – Room 2119
citt-video@ufl.edu