

From: [DN-HR](#)
To: [DN-Faculty&Staff](#)
Subject: COVID-19 Leave Donation Pool & EFMLEA
Date: Tuesday, April 07, 2020 4:58:51 PM
Attachments: [University of Florida UpdatesNew leave options available to help those in need.msg](#)

Good Afternoon,

I wanted to send out this communication as a follow up to the HR Updates email that was sent yesterday afternoon to all employees, I have attached it in case you didn't receive it. The university has established a COVID-19 Leave Donation pool to allow leave accruing faculty and staff to donate sick and/or vacation leave to assist individuals adversely affected by COVID-19. This is a chance to help your fellow colleagues across the university get through a terrible time in the world that has seen many people lose their jobs or wonder how they will pay their bills due to a reduction in pay. While you cannot donate your leave to one specific person, you are donating to a much larger cause for the entire university community of leave accruing employees. More information on how many hours you can donate can be found on the [university human resources site](#). You can also find the instruction guide on how to enter this donation on your timesheet [here](#). If you want to donate, please make sure you do so this week as this donation needs to happen by **April 10**.

Please also keep in mind the Aid-A-Gator program that was created to assist students, faculty, and staff with financial hardships. You can donate money to this program and you can apply for financial help through this program, more information can be found on the [Aid-A-Gator website](#).

Another announcement sent out in the attached communication yesterday was about the passing of the Emergency Family Medical Leave Expansion Act (EFMLEA). This allows employees (including OPS) 12 work-weeks of job protection under EFMLEA and also provides a benefit of 2/3 of your salary, up to \$200 per day, for 10 work-weeks of pay if you are not able to work or telework due to taking care of a child (under the age of 18). This can be used continuously or intermittently and can be supplemented with sick and/or vacation leave, for leave accruing employees, allowing the possibility of a full paycheck. More information, including navigation to the EFMLEA request form can be found [here](#).

During this time, leave accruing employees can use any combination of leave time that is available, you do not have to only sick leave. I know that this is a tough time for everyone and their families, please help support each other through this pandemic. We will get through this and we will get back to some sort of normalcy soon! Please let us know if you have any questions or concerns.

-Amanda, Christina, and Jenn