

Minutes: Information Technology Steering Committee Meeting

Wednesday October 2, 2019

Time: 12:00AM to 1:00PM Location: D4-16

Members from IT: Dr. Charles Widmer (Chair), Dr. Jorge Frias Lopez (Vice-Chair), Dr. Danielle Freburg-Hoffmeister, Dr. Frank Gibson, Dr. Annetty Soto, Dr. Panos Zoidis, Matt Cottler, Steve Kostewicz, Rick Anthony, Jodi Geiger, Kathy Galloway, Frances Rollins (support staff).

Excused: Alyson Widmer, Jeff Bell

Guest:

ITEM	DISCUSSION	ACTION
Approval of Minutes	<ul style="list-style-type: none">• The August minutes were accepted/amended and approved.	Minutes Approved.
Agenda	<ul style="list-style-type: none">• Charge letter to IT Steering Committee (Charley)• IT Steering Committee request sent to Constitution Committee for change to UFCD Constitution (Charley)• University IT Committee Meeting (9-30-2019) (Charley)• Update on College IT Issues (Jeff Bell)• UFCD IT Strategic Plan Status (Charley)• AxiUm Data Repository/BigMouth Status (Charley)• Identify and prioritize goals for IT Steering Committee for FY2019-2020	
Information Sharing and Updates	<ul style="list-style-type: none">• Charge letter to IT Steering Committee (Charley)<ul style="list-style-type: none">• Letter shared with committee.• IT Steering Committee request sent to Constitution Committee for change to UFCD Constitution (Charley)• Strategic Plan Status.<ul style="list-style-type: none">• No feedback from FAB yet.• Identify Items to focus on.• Recurring, Accomplishments outcome measures.<ul style="list-style-type: none">• Curriculum Committee• Faculty Advisory Committee.• University IT Committee Meeting (9-30-2019) (Charley)<ul style="list-style-type: none">• Email - a new banner on each external email, tested and implemented regarding warning.• Proposed student emails support (1yr).	Sent to ITSC Committee members Sent to ITSC Committee members

Information Sharing and Updates

- Update on College IT Projects (Steve Kostewicz):
 - Axium Updates
 - Move next version - Veteran Day Weekend starting November 8.
 - Bugs fixes.
 - Other integrations.
 - Looks different.
 - Does not change core workflows.
 - Navigation bar different look but operated the same way.
 - Move onto latest version of e-prescription which will be mandated. January 2020.
 - Test version up and running.
 - Time table.
 - Pilot with Oral Surgery.
- Wildlight Community
 - Mid-January open for patients.
 - Faculty Practice setup.
 - Status current on time.
- ECO Replacemnet
 - Gear toward Academic support and Accreditation.
 - Work with college to specify requirements of competency tracking.
 - ESE being contracted to create a new ECO.
 - Data will be residing in a product called Ilios.
 - Ilios will be configured where mapping data can be enter in by the end of the week.
 - Organization and deploy and release production environment of Ilios.
 - Discussion.
 - Target dates.
 - Phases.
 - Capture of data for accreditation.
 - Canvas.
 - Best Options.
- Mipacs
 - Migration to new MiPacs server completed in August.
 - Performance much better.
 - Reason for improvement number of images being save to DICOM.
 - Checkbox configuration is turn on to keep images number down.
 - Personal Planner - Responsibility of images (Not assigned).
- Off-site Projects

Information Sharing and Updates

- Enable CCD/XTR Sensors.
 - Work over Citrus.
 - Digital sensors.
 - Work in AxiUm.
 - Citrus is needed.
 - Impacting Wildlight.
- Windows 2008
 - Windows 2008 is end-of-life in 2019.
 - We have several servers needing upgrading.
 - Good plan.
 - Status current on time.
 - Jodi indicated that the COD departments are aware of computers on the network that needs updating.
 - Workstation.
 - USB Keys.
 - One Control device.
- Control Substance/Discussion
 - FOB use.
 - Setup scheduling prescriptions software.
 - Users must be registered.
 - Authentication.
 - Each provider has a checkbox (DEA).
 - End-of-year.
 - Vendor product.
 - Transition time.
 - Compliance with the law.

ITEM	DISCUSSION	ACTION
Old Business	<ul style="list-style-type: none"> • UFCD IT Strategic Plan Status (Charley). <ul style="list-style-type: none"> ○ Identify focus items. ○ Recurring, Accomplishments need outcome measures. ○ Curriculum Committee joint meeting may be needed. ○ Faculty Advisory Committee. ○ Research Committee. • AxiUm Data Repository/BigMouth Status (Charley). <ul style="list-style-type: none"> ○ Still in progress. 	
New Business	<ul style="list-style-type: none"> • Identify and prioritize goals for IT Steering Committee for FY2019-2020. <ul style="list-style-type: none"> ○ Base Projects. ○ Target creation identify database. • Interaction/Collaboration. <ul style="list-style-type: none"> ○ Curriculum Committee – Yearly. ○ Research Committee – Yearly. ○ Address Updates. • Support and Expand Access to Clinical Data <ul style="list-style-type: none"> ○ Interface implement with AxiUm. ○ Links in AxiUm. ○ Epic. • Service/Communication <ul style="list-style-type: none"> ○ Easy accessibility areas. ○ Students and Faculty access and understanding. ○ Quality of Care. ○ Connection to search using Uptodate.com. ○ Software Approach. ○ Training Goal (Check with the Office of Education). <ul style="list-style-type: none"> ○ Review 1-4 (UFCD Strategic Plan). ○ Review 1-3 (UFCD Strategic Plan). • Dr. Widmer will contact Curriculum Committee (Joint meeting within 2 months). • Research Portal. <ul style="list-style-type: none"> ○ UF Office of Research has launched their site. ○ Kathy will follow up at the next meeting. ○ 3-1 (UFCD Strategic Plan). • New version of AxiUm/new module-referrals/single source. <ul style="list-style-type: none"> ○ Automation process. ○ Jodi may be able to share more information in the near future. 	<p>Dr. Widmer will coordinate a meeting with the Curriculum Committee in the near future.</p> <p>Kathy will present information on Research Portal in next meeting</p>

ITEM	DISCUSSION	ACTION
Adjourn	<ul style="list-style-type: none">• There being no further business to come before the committee, meeting adjourned.	
	Next IT Steering Committee Meeting November 6, 2019, 12:00PM to 1:00PM Room D4-16	

