

Agenda: Faculty Development Committee Meeting

Wednesday, January 11, 2018

Time: 12:00PM to 1:00PM Location: D3-39

Members: : Drs. Monica Fernandez, Kesavalu Lakshmyya, Shannon Walle, Josephine Esquivel, Leda Mugayar, Rodrigo Neiva, Mary Ellen Davey, Zsolt Toth, Luisa Cassiano, Rodrigo Souza, Gail Childs and Frances Rollins (support staff). **Guest:**

Excused:

ITEM	DISCUSSION	ACTION
Welcome		
Approval of Minutes	<ul style="list-style-type: none"> • Approve the minutes from previous meetings: 	
Agenda review	<p>Discussion Items:</p> <ul style="list-style-type: none"> ○ Faculty Development survey: <ul style="list-style-type: none"> - Faculty individual needs for enhancement of their careers in academia. - Monitoring the efforts. - Analyze and identify areas of improvement and recommend actions. - Survey time. ○ Letter to the chairs: <ul style="list-style-type: none"> - Getting feedback from the faculty ○ Monthly meetings: <ul style="list-style-type: none"> - Second Thursday of the Month. 	
New Business		
Old Business		
Information Sharing and Updates		
Adjourn	Meeting adjourn	

Next Meeting: Next February 8, 2018, 12:00PM to 1:00PM Room D4-16