

MINUTES: Clinical Affairs and Quality Assurance Committee Meeting

Date: October 29, 2018

Time: 11:45 AM – 12:45 PM

Location: D3-39



Present: Luisa Echeto F2019(Chair), Annetty Soto F2020(Vice-Chair), , Micaela Gibbs F2021, Abi Adewumi F2021, Cesar Migliorati-ADCA (ex-officio), Richelle Janiec (ex-officio-staff), Stephen Kostewicz (ex-officio-staff), Byron Amador (2019), Hannah Eder (2021)

Absent: John Hardeman F2020, Maria Aguilar F2019 Ryan Clance (2020),

AGENDA	Discussion	Action
Welcome 11:45	Quorum	
Minutes review:	September Minutes: Motion carried for minutes to be approved as corrected.	Carrie Thurman to update the website.
Highlights from Subcommittees	Sub-committee leadership/CAQAmembership: <ul style="list-style-type: none">• Dr Echeto reviewed the recommendations to the constitution committee regarding the composition of the CAQAC, and the sub-committee. Dr. Gibbs suggested we request to expand the number of faculty positions on the committee to help spread the workload. Discussion regarding the sub-committees and specifically, faculty calibration occurred. The greatest concern from students tends to be the variation in grading in the clinics, and the greatest concern expressed by faculty is the lack of training/opportunity to train regarding the curriculum and protocols across the board. Suggestion to collaborate with the Curriculum Committee to create a faculty calibration standards. Template Note Workgroup Update by Dr. Soto/Dr. Echeto/Richelle: Team Leader feedback they would like to have a standardized note for the students to use in their scratchpad and clinical. Discussion produced a	Faculty, staff and students training session to be scheduled

AGENDA	Discussion	Action
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	<p>question of where in the curriculum are the students taught to write a good treatment note, the discussion followed to faculty calibration- do faculty all review the note and provide feedback to the students before approving the notes. Workgroup to continue and to invite input from clinical directors in clini</p> <p>BP Tracking in axiUm: We need to standardize the process of tracking the BP and providing a report to provide to the patient.</p> <p>Pacific Ceil Blue Scrubs: Approved.</p> <p>IT Updates: A lot of efforts are being deployed to bringing the new clinic on, so the axiUm upgrade postponed to day after graduation.</p> <p>Cultural Sensitivity: The proposed questions are in WB to be reviewed, the topic to be</p>	
Old Business:		
Student Roundtable		

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Faculty Roundtable	Time did not permit for this topic	
Adjourn	1:01 PM	

NEXT meeting: Decmeber 10, 2018 at 11:45 AM in D3-39