

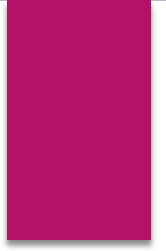


CLINICAL AFFAIRS AND QUALITY ASSURANCE

CAQAC

JULY 2018-JUNE 2019

CAQAC Membership



Committee composition

- ▶ Six full-time faculty (F20XX)
- ▶ Three dental students, one from each class 2DN, 3DN & 4DN
- ▶ Three regular ex-officio members: Clinical Dean, Director of Quality Assurance, Manager of Applications and Support (IT).
- ▶ Subcommittee chairpersons who are not CAQAC members at the time
- ▶ The committee elects the chairperson and vice-chairperson from among the members.
 - ▶ The vice chairperson will become the chairperson upon completion of the chairperson's term.

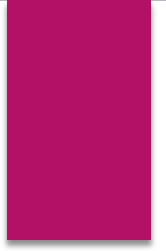
2018-2019 Committee Members

MEMBERS		
Full-time Faculty /Chair	Dr. Luisa F. Echeto	F-2019
Full-time Faculty	Dr. Maria Aguilar	F-2019
Full-time Faculty	Dr. Rosalia Rey	F-2020
Full-time Faculty	Dr. Annetty Soto	F-2020
Full-time Faculty	Dr. Micaela Gibbs	F-2021
Full-time Faculty	Dr. Abi Adewumi	F-2021
DN-2019	Byron Amador	F-2019
DN-2020	Ryan Clance	F-2020
DN2021	Hannah Eder	F2021

CAQAC Ex-Officio Members

MEMBERS	
Clinical Dean	Dr. Cesar Migliorati
Clinic Administrator	Richelle Janiec
Manager, DN/CVN application Support & Development	Stephen Kostewicz
Clerical Support / Clinical Affairs Secretary	Carrie Thurman

Committee Charge



The CAQAC should:

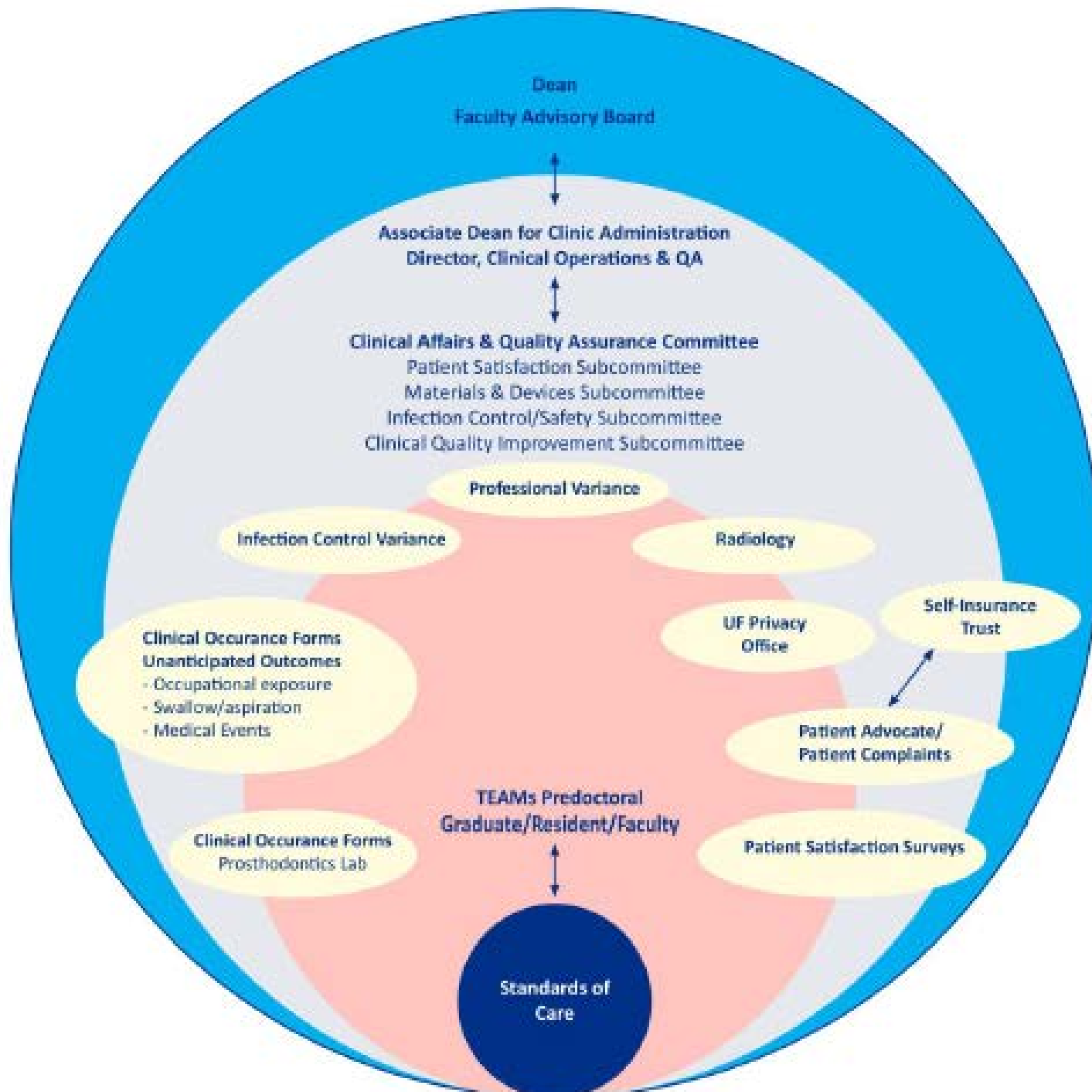
- ▶ Align its work with the college strategic plan.
- ▶ Advise the dean on issue(s) related to UFCO clinical enterprise
- ▶ Communicate any issue(s) through our Faculty Advisory Board (FAB) committee to our faculty

Committee Charge:

- ▶ Sent by the dean to the committee chairperson
- ▶ Requires mid-year progress and year-end outcomes reporting
- ▶ Contains:
 - ▶ Between 7-10 action items that are relative to the college mission and typically align with the established sub-committees of the CAQAC
 - ▶ Expectations for outcome measures reporting and monitoring as relates to the college strategic plan
 - ▶ Expectation to use PDCA cycle to evaluate quality improvement processes

Committee Charge 2018-19

- ▶ Identify and resolve patient access concerns
- ▶ Continue to monitor and improve patient satisfaction
- ▶ Continue to monitor and improve comprehensive patient care
- ▶ Revise and update clinical procedure manual/quality assurance manual
- ▶ Continue to monitor and improve infection control
- ▶ Continue to monitor and improve quality of care
- ▶ Continue to monitor faculty calibration and suggest areas of improvement



PDCA Cycle: Broad-based, Systematic and Continuous Quality Improvement

Plan-Do-Check-Act (PDCA) Cycle



- ▶ Plan- recognition of an opportunity and plan for change
- ▶ Do- a trial or test prior to the change or implementation of a change
- ▶ Check- review or evaluation of the change
- ▶ Act- action taken based on what was learned from the trial or test



CAQAC Sub- committees

CAQAC Subcommittees & Chairpersons

- ▶ Clinical Quality Improvement Team (CQULT) - Dr. Cesar Migliorati
- ▶ Dental Materials and Devices (DMD) - Dr. Monica Fernandez
- ▶ **Patient Admission/Retention/Satisfaction (PARS) - VACANT**
- ▶ **Infection Prevention and Safety (IPS) - VACANT**
- ▶ Radiation Safety and Quality (RSQ) - Dr. Deeba Kashtwari
- ▶ **Clinical Faculty Calibration (CFC) Chairperson - VACANT**

CQuIT: Clinical Quality Improvement Team

- ▶ Permanent subcommittee of CAQAC
- ▶ Charge:
 - ▶ Develop/approve outcome assessment tools
 - ▶ Ensure program compliance with safety event reporting and Remediation Action Plan (RAP) implementation
 - ▶ Develops focused workgroups as needed for RAP
 - ▶ Develop/approve/monitor and revise Standards of Care (SOC)
 - ▶ Ensure compliance with program revisions, reviews reports/reassesses program
 - ▶ Summarizes activities, reports trends/results , and refers up to CAQAC for action

CQuIT: Clinical Quality Improvement Team

MEMBERS	
Chair / Clinical Dean	Dr. Cesar Migliorati
Department Chairs	
Graduate Program Director	
Division Director of General Dentistry	Dr. Stephen Howard
Patient Advocate	Jerri Wainer
Chair CAQAC	Dr. Luisa Echeto
Vice-Chair CAQAC	TBD

Dental Materials and Devices (DMD)

▶ Charge:

- ▶ Formally evaluate new materials, procedures and instrumentation before being introduced into the pre-clinical and/or clinical program
 - ▶ EVIDENCE BASED DECISION MAKING: Scientific literature review, systematic reviews, clinical guidelines and member's unique expertise.

Dental Materials and Devices (DMD)

MEMBERS	
Chair/ Prosthodontics	Dr. Monica Fernandez
Biomaterials	Dr. Chen
Periodontics	Dr. Dwra Kompotiati
Restorative Dentistry	Dr. Stephen Howard
Pediatric Dentistry	Dr. Leda Maguyar
Clinic Administration	Dr. Luisa Echeto
Instrument Leasing	Marilyn Vaughn
Dental Maintenance	Charles Lesch

Patient Admissions, Retention and Satisfaction (PARS)

▶ Charge:

- ▶ Develop/maintain expected outcomes for all patient satisfaction tools (Annual, Daily, Discharge)
- ▶ Review outcomes regarding number of patient complaints by quarter and fiscal year, analyzed by department and clinic
- ▶ Reports outcomes to CAQAC

Patient Admissions, Retention and Satisfaction (PARS)

MEMBERS		
Chair	TBD	
Director of QA	Richelle Janiec	
Patient Advocate	Jerri Wainer	
Director of Communications	Karen Rhodenizer	
Clinic Managers		

Infection Prevention and Safety(IPS)

- ▶ Charged to maintain:
 - ▶ Process and tracking of biological indicators for all UFC/D sterilization
 - ▶ Waterline disinfection program adherence (process and reports)
 - ▶ Clinic surveillance program, reporting and loop feedback on improvements as applies
 - ▶ Training compliance
(BLS/HIPAA/CS/RedFlag/Biosafety/HAZCOM/HazWaste)
 - ▶ Report outcomes up to CAQAC for mid year progress and annual reports.

Infection Prevention and Safety(IPS)

MEMBERS	
Chair	
Clinical & Preclinical Faculty	<i>Rebecca Sikand</i>
Director of QA	Richelle Janiec
Clinical Compliance Manager	Stephanie Scrambling
Leasing Manager	Marilyn Vaughn
STERMON Manager	Aimee Worley
Central Sterilization Manager	TBD
Patient Advocate	Jerri Wainer
Oral Surgery Clinic Manager	Connie White-Paulson
Faculty Practice Clinic Manager	Jennifer Blackburn
Teams Clinic Manager	Mannie Luque
Dental Maintenance	Charles Lesch
Graduate Representative	TBD

Radiation Safety and Quality (RSQ)

▶ Charge:

- ▶ The role of this committee is to ensure maximum patient safety and to enhance the technical quality of images exposed within UFCO
- ▶ Report outcomes up to CAQAC for mid year progress and annual reports

Radiation Safety and Quality (RSQ)

MEMBERS		
Chair	Dr. Deeba Kashtwari	
Radiation Safety Officer for UFCD	Dr. Deeba Kashtwari	
Clinical Dean	Dr. Cesar Migliorati	
Director of Quality Assurance	Richelle Janiec	
Chair CAQAC	Dr. Luisa Echeto	
Vice-Chair CAQAC	TBD	
IT Expert for Radiology	Gerald Hammond	
Clinical Faculty	Dr. Stephen Howard	

Clinical Faculty Calibration

- ▶ Charge:
 - ▶ Examine relevant topics for calibration sessions
 - ▶ Improve clinical documentation in the college
 - ▶ Increase faculty participation
 - ▶ Report attendance to ADCCA for monitoring of clinical privileges

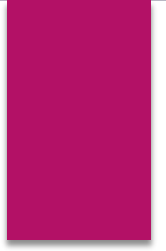
Clinical Faculty Calibration

MEMBERS		
Chair	TBD	
Clinical Dean	Dr. Cesar Migliorati	
Director of Quality Assurance	Richelle Janiec	
Clinical Faculty		

Ad hoc workgroups (CAQAC members)

- ▶ Annual Clinic Procedure Manual review/update
- ▶ Annual Clinic Quality Assurance Manual review/update

Expectations of Committee Members



Expectations

- ▶ Attendance to meetings
 - ▶ Quorum of voting members (*4 faculty and 2 students*) is required in order to conduct an official meeting
 - ▶ Missing greater than two meetings will result in consideration of requesting a member resign from the committee
- ▶ Participation in meeting topics and assignments (including reading documents)
 - ▶ Review agenda and materials prior to each meeting
 - ▶ Active participation in discussions
 - ▶ Complete action items as applies

Meetings

- ▶ Frequency
 - ▶ Monthly
- ▶ Day
 - ▶ Monday
- ▶ Time
 - ▶ 11:45 am to 12:45 pm



Thank you for your commitment
of time and effort as a member
of this important committee