The University of Florida, College of Dentistry (UFCD) is recruiting qualified applicants for the position of Associate Dean for Academic Affairs. The Associate Dean for Academic Affairs serves as the senior educational officer and is responsible for planning, developing and managing the predoctoral dental education program leading to the DMD degree. In addition, this position is responsible for implementing academic policies related to the DMD curriculum and instruction, student evaluation, advancement and graduation. The Associate Dean is a member of the College of Dentistry senior leadership team, reporting directly to the Dean of the College of Dentistry. The Associate Dean also provides leadership for the assessment, evaluation and continuous quality improvement of an innovative curriculum.

The Associate Dean for Academic Affairs maintains a strong supportive relationship with other administrators, faculty, staff, and students to facilitate a humanistic and inclusive learning environment for a diverse student body, providing focus, and ensuring educational compliance with accreditation standards. The Associate Dean for Academic Affairs is responsible for preparing outcome measure data in support of the educational program related to the Commission on Dental Accreditation Standards.

Other responsibilities include:

- Establishing a vision and strategic plan for the future of the Office of Academic Affairs in consultation with the dean and aligned with the college, health science center and university.
- Implementing and assessing a strategic plan for the predoctoral programs of the college.
- Serving as an advocate for student learning.
- Continually updating, implementing and enforcing the policies and procedures in the DMD student handbook.
- Managing the operations of the Office of Academic Affairs.
- Serving as Ex-officio member of the college and University Curriculum committees.
- Chairing the Student Performance Evaluation Committee.
- Ensuring a culture of excellence, hospitality, collegiality, and collaboration.

The Associate Dean of Academic Affairs will have the opportunity to have a preclinical, clinical or didactic teaching role, consistent with his/her area of expertise as well as the opportunity to practice in the College Faculty Practice if desired.

**Minimum qualifications:**

DDS/DMD and/or PhD degrees.

Education and academic experience commensurate for the rank of Associate Professor or Professor.

Broad knowledge of issues in dental education.
At least seven years’ experience in dental education at the institutional level.

At least 5 years of administrative experience, current or previous experience in a leadership role.

Experience in curricular design, didactic and clinical assessment methodology.

Demonstrated experience working with effective teams to identify and resolve problems.

Demonstrated experience in supervising the work of others in a dental education setting.

**Preferred qualifications:**

Experience in dental education at the institutional level, preferably in the development, implementation, evaluation and monitoring of an education program leading to the dental degree.

Experience with the Commission on Dental Accreditation (CODA) and preparation for CODA accreditation.

Leadership role in implementing technology to support the learning of predoctoral dental students.

Demonstrated experience working closely or directly with senior dental school administration, university administration, governing boards for higher education and accrediting agencies.

Demonstrated experience and leadership responsibility with professional organizations dedicated to education and dental education.

UFCD is one of the leading dental schools in the United States devoted to improving and promoting oral health throughout Florida, the nation and worldwide through excellence in teaching, research, patient care and service. UFCD currently ranks among the top-five among U.S. dental schools in terms of NIH research funding. The University of Florida (UF), a member of the AAU, is the largest and most comprehensive public university in the state of Florida, with large undergraduate, graduate, and postgraduate educational programs. UF currently ranks 8th among the nation’s top-10 public universities. The UF Health Science Center and its six colleges (Dentistry, Medicine, Nursing, Pharmacy, Public Health and Health Professions, Veterinary Medicine) are co-located on the Gainesville campus, with additional teaching, research, and patient care sites across Florida, and internationally.

The University of Florida is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status in all aspects of employment including recruitment, hiring, promotions, transfers, discipline, terminations, wage and salary administration, benefits, and training.

The review of applications will begin immediately and position is to be filled in Fall/Winter 2019. To apply, please go to [http://jobs.ufl.edu/](http://jobs.ufl.edu/) and search for job number 43521. Applicants should attach a curriculum vitae, a cover letter describing their interest containing a statement of academic objectives, and a contact list of three references with their application for consideration.

For more information about the University of Florida College of Dentistry, visit: [www.dental.ufl.edu](http://www.dental.ufl.edu).