

**Report submitted by**  
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## Standing committee charges

### *From the UFCD Constitution*

As stated in the Constitution and Bylaws, it is the responsibility of this committee serves as a general forum to promote scholarship, wellness, motivation, professionalism, and extracurricular activities among the students and between the students and the faculty. The committee should meet at least quarterly to conduct its business to ensure satisfactory progress on tasks assigned to it.

### *Additional charge from the dean*

List, attach, or link to [2019-2020](#) Charge Letter to the committee

### *Individual faculty member responsibilities*

The regular members of this committee are expected to attend regularly scheduled meetings of the full committee which will generally last from 1 to 2 hours. Additionally, members may be asked to assist with subgroup or project work at the chairperson's discretion.

## Meetings for this reporting period (attach minutes)

### Meeting dates

- 7/29/2019
- 10/29/2019
- 11/22/2019
- 2/18/2020
- 6/26/2020

### Committee Agenda

**Meeting minutes also reflect agenda. See attached meeting notes.**

## Outcome measures

*For each charge, provide detail of outcome measures addressed and status as ongoing, in progress, or completed*

### Drew Anderson, c/o 2023

- Lubricare Machine in Sim Lab

Dr. Ribeiro will connect with Dr. Miglioratti about purchasing a third Lubricare machine.

Onni Franco suggested the class stagger cleaning.

- Return to Communicore testing center => Dr. Dilbone communicated the proctors used in the testing center are “high risk” for contracting COVID-19.

Jerell Blackburn met with Office of Academic Affairs. The following is a communication from Christina Ryan We have been advised by the Dean that anything that can be accomplished online we should do online. Also the testing center cannot accommodate us due to lack of social distancing issues and lack of proctors.

### Brian Smallwood, c/o 2022

- Proofreading of exams –Occlusion, Carriology, Opreative 1, (issues with double negatives).

Dr. Dilbone communicated exams are reviewed. Non-native English speakers are paired with native English speakers to review and proofread exams and quizzes. Followed up with members in her Department to ensure accuracy.

- Excusal policy, how many days in advance should the professor be notified

Dr. Dilbone communicated the general path of notification is as soon as you find out you’ll be out. People to be notified=Course Director, course lecturer and Office of Education.

Dr. Probert will connect with Office of Education about requirements for students scheduling days off.

- Medical school professors being more aware of Dental school policies.
- Lecture Transcripts

This was a second attempt for DRC to get approved for transcripts. Per DRC, the students wanting transcripts are not due to an access barrier to the information. DRC policy does not allow for this to be approved.

- Switching Occlusion and Pharmacology course order

Brian communicated having Pharmacology first would give students a better understanding. “The material would build better in this order.” Dr. Dilbone and Dr. Ribeiro will connect with Office of Education about this switch.

- D3-3 Chairs.

Bryan communicated the chairs in D3-3 are exceedingly distracting during lecture. Wanted to know if Dental Maintenance could oil the hinges in the chairs.

Jerell Blackburn met with Charles Lesch with Dental Maintenance and report back to Bryan. Dental Maintenance communicated they've tried to address this in the past. The issue is an internal hinge that can't be accessed without taking the chair apart.

- Recycling butcher paper from Sim Lab  
c/o 2022 and c/o 2023 created Sustainability Chair positions.  
Jerell Blackburn procured (2) large recycling bins.  
The two classes work coordinate at process for recycling paper and emptying bins.
- Sim-Lab closure before psychomotor => Dr. Probert will connect with Maralyn Vaughn to coordinate Sim Lab schedule with Office of Education.
- Baby Gator – On 2.17.20 Dr. Probert brought this to the attention of Dean Garcia. Dr. Probert is waiting on an update. Undecided.
- Water fountains/ Drinking options for students

Dr. Probert will meet with Dean Garcia about this option.

#### Megan Guerra, c/o 2021

- Grading scale for clinic daily grades

The grade scale is E,A,M,D.

Issues in calibration in Perio – Dr. Tanaka and Dr. Akhil.

30% RVU, 70% Daily.

Dr. Dilbone connected with Faculty about calibration.

- The class is frustrated about not being allowed to go into clinic unless it's on our schedule. Ex: If the class has lecture/courses all afternoon but that lecture gets out early, they're not allowed to go into clinic to for the remainder of that day. They want to be able to assist.

Dr. Dilbone recommended Megan connect with team leader or email Dr. Joy Wang to work out a schedule or communication method for when lecture is cancelled or ends early.

- Issues with new clinic rules that only allow us to assist our associates

Dr. Miglioratti sent an email to the class that was unclear. Dr. Dilbone will connect with Dr. Miglioratti about this requirement. Dr. Dilbone communicated the issue of violating HIPPA laws since DMD students were accessing patient records without being authorized to treat.

- Operative RVU requirement does not seem achievable based on this new rule
- Clarification on Class 5 competency lesion selection.

Dr. Dilbone communicated this requirement is in the syllabus. Class V both carious and non-carious are acceptable.

- Personal days - half vs full day off.

Dr. Probert will connect with Office of Education about personal days.

Dr. Ribeiro will connect with Gail Childs in Office of Education.

- Radiology - 1/2 day rotations vs 1 week rotation

Dr. Ribeiro communicated there is one – ½ week rotation in Jr. year and one – ½ week rotation in Sr. year. Megan Guerra will report back to class regarding this requirement.

- Follow-up on taking a half personal day => This was approved. Stephanie Ross in Office of Education is tracking ½ and full days.

Patient Dismissal Pool => Dr. Ribeiro will connect with Dr. Echeto about a plan to dismiss or transfer patients, and potentially scheduling time for Team Leaders to review charts. Blake Crosby suggested an “Inactive” tab to move patients to.

- COVID-19 testing after July break.
- RVU’s. c/o 21 is worried about meeting requirements. Dr. Dilbone and Dr. Delgado communicated “show up, do your best and we will work with you to be sure you’re all set”.

There’s some confusion about Dr. Tanaka giving RVU’s since it was originally said the specialties would not require RVU’s.

Dr. Dilbone will connect with Dr. Tanaka about his decision.

#### DCC Blake Crosby, c/o 2020

- Axiom – students cannot add an appointment to Axiom if ECO shows didactic course during that time. The issue is when class ends early or is cancelled then students cannot schedule patients at that time.

Dr. Dilbone recommended Blake connect with Office of Education about removing courses from ECO if they’ve been cancelled.

- Zachary Youngblood – Individual forum for clinical emails – Margeaux Johnson suggested a Canvas course and the students can set up notifications. In the event a student misses the notification they have access to any history.
- Zachary Youngblood – Can UFCD create peer teaching between D4 and D3 students for Axiom. Appointment specific training would be really helpful.
- Reece Miller – Class of 2021 is unclear about assisting in clinic =>Dr. Ribeiro communicated “yes” you can assist outside of your associate. She is working on Chair Mapping so that students can see procedures without violating PHI.

#### Onni Franco c/o 2020

- X-rays for potential board patients upstairs in the clinics?

Dr. Dilbone clarified the layout of 2 chairs per clinic, 3 patients per chair. She recommended be sure to schedule ALL of your patients for the same day or else you’ve wasted one of your three days.

- When are the treatment coordinators going to be able to schedule people for board screening? Some have asked several of the coordinators and they said they have been told to not schedule anyone yet.

Onnie Franco will connect with Clinic Admin about the delay in beginning screening.

#### *Obstacles to following an agenda and/or completing the outcome measures*

**None**

### **Describe any recommendations submitted to the Faculty Advisory Board**

#### *Identify issue(s) and action taken*

- Clinic Enhancement Committee (CEC)

Make up:

Class representative from Student Affairs Committee

Clinic Director

Clinic Affairs representative

Class Advisor

The CEC will be a new committee or workgroup to address 3<sup>rd</sup> and 4<sup>th</sup> year dental student issues or concerns regarding Clinic.

- Update Bylaws language to reflect current office and roles.

The committee consists of the president of the Dentistry College Council, four student members, one from each class, a president of a student organization elected from among the presidents of all college student organizations, the Director of Student and Multicultural Affairs, and five full-time faculty members elected by the Faculty Assembly. The Committee elects the chairperson and vice chairperson from the five faculty members elected by the Faculty Assembly.

- Recommendation to add one member from Office of Academic Affairs to the Student Affairs Committee. This individual can report any information pertinent to SAC.

**Was the Board's feedback/disposition of the recommendation timely?**  Yes  No  
*If not, please elaborate*

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**What issues would the committee like to consider in the coming year?**

## Comments

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List members, their role, membership type and attendance

<b>Name</b>	<b>Role</b>	<b>Type of membership</b>	<b>Number of meetings attended</b>	<b>Number of excused absences</b>	<b>Number of unexcused absences</b>
Dr. Ana Dias Ribeiro	Chair	Appointed	5	0	0
Dr. Bernadett Papp	Member	Appointed	4	1	0
Dr. Alex Delgado	Member	Elected	2	3	0
Onni Franco	Member	Elected	4	1	0
Megan Guerra	Member	Elected	5	0	0
Dr. Deborah Dilbone	Vice Chair	Elected	3	2	0
Brian Smallwood	Member	Appointed	5	0	0
Jerell Blackburn	Support	Other	5	0	0
Vrinda Shah	Ex officio non-voting	Other	1	1	0
RJ Gonzales	Ex officio non-voting	Other	3	1	0
Blake Crosby	Ex officio non-voting	Other	4	0	0
Dr. Patty Probert	Ex officio non-voting	Other	5	0	0