

**MINUTES: Promotion & Tenure Advisory Committee**
**Date: August 20, 2018**
**Time: 12:15p.m – 1:30p.m.**
**Location: D4-16**

**Present:** Drs. Arthur Nimmo, Ed Chan, Deborah Dilbone, Joseph Katz, Luisa Echeto, Saulo Geraldeli, Will Martin, Marcelle Nascimento and Joseph Riley (ex-officio)

**Excused:** Drs. Cal Dolce and James Haddix

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:18p.m.	No Action.
<b>Review/Approve Meeting Minutes</b>	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
<b>Welcome to New Members</b>	The committee welcomed Drs. Chan, Dilbone, Katz and Geraldeli as new members.	No Action.
<b>Election of Vice-Chair</b>	The committee elected Dr. Joseph Katz as Vice-Chair.	No Action.
<b>Confidentiality Agreement</b>	The confidentiality agreement was reviewed and signed by committee members.	No Action
<b>Mid-Career Review</b>	The mid-career review process was reviewed by the committee.	Christina Perez to provide all materials in P&T folder and send email regarding primary/secondary reviewers.
<b>Adjourn</b>	Meeting adjourned at 1:10p.m.	No Action.

**\*NEXT MEETING:** September 24, 2018