

**Agenda: Information Technology Committee Meeting**

**Wednesday June 6<sup>th</sup>, 2018**

**Time: 12:00AM to 1:00PM Location: D416**

**Members from IT:** Dr. Valeria Gordan (Chair), Dr. Charles Widmer (Vice-Chair), Dr. Edward Chan, Dr. Jorge Frias Lopez, Dr. Kevin McHugh, Dr. Stephen Howard, Matt Cottler, Kathy Galloway, Steve Kostewicz, Jodi Geiger, Jeff Bell, Alyson Widmer, Rick Anthony, Frances Rollins (support staff).

**Excused:**

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Approval of Minutes</b>	<ul style="list-style-type: none"><li>• Approve the minutes from previous meeting: May 2<sup>nd</sup> 2018</li></ul>	
<b>Agenda review</b>	<ul style="list-style-type: none"><li>• Review today's meeting agenda and check if new items need to be included.</li></ul>	
<b>Old Business</b>	<ul style="list-style-type: none"><li>• Charge to the IT committee from the Dean: charge 1: "Review and revise the constitution and bylaws as necessary to reflect the mission and membership of the Information Technology Steering Committee".</li><li>• Follow up on all pending action items.</li></ul>	
<b>New Business</b>	<ul style="list-style-type: none"><li>• Assess the new mode of installation of laptops. All laptops besides being encrypted also require being connected to the main Network, which causes problems if the faculty does not have access to internet. Faculty cannot access any files or working documents if they do not have internet.</li></ul>	
<b>Adjourn</b>		

**Next IT Meeting: July 11<sup>th</sup> 2018, 12:00PM to 1:00PM Room D4-16**