

MINUTES: Promotion & Tenure Advisory Committee

Date: April 10, 2018

Time: 12:15p.m – 1:30p.m.

Location: D4-16

Present: Drs. Arthur Nimmo, Valeria Gordan, Luisa Echeto, James Haddix, Will Martin, Marcelle Nascimento and Shannon Wallet (ex-officio)

Excused: Drs. Cal Dolce and Marcio Guelmann

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:21p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
SPEP Remediation Discussion	The committee reviewed and discussed Sustained Performance Evaluation Program and possible remediation plan.	Dr. Wallet to draft guideline based on discussion and provide to committee to review/edit.
SPEP Process	The committee reviewed the SPEP process and assigned reviewers for next meeting.	No Action.
Adjourn	Meeting adjourned at 1:15p.m.	No Action.

***NEXT MEETING:** May 30, 2018