

Minutes: Information Technology and Research Steering Committee Combined Meeting

Wednesday January 24, 2018

Time: 11:45AM to 1:15PM Location: D3-39

Members from IT: Dr. Valeria Gordan (Chair), Dr. Kevin McHugh, Dr. Stephen Howard, Dr. Charles Widmer, Dr. Jorge Frias Lopez, Dr. Edward Chan, Matt Cottler, Kathy Galloway, Jodi Geiger, Steve Kostewicz, and Alyson Widmer, Rick Anthony, Frances Rollins (support staff).

Excused: Jeff Bell,

Absent:

Members from Research: Dr. Joseph Riley (Chair), Dr. Jose Lemos (Vice Chair), Dr. Jacqueline Abranches, Dr. Edward Chan, Dr. Saulo Geraldini, Dr. Bernadett Papp, Dr. Robert Burne, Denise Webb (Support Staff)

ITEM	DISCUSSION	ACTION
Welcome	Quorum established, meeting opened at 11:55am. Dr. Riley welcomed both committees and shared a PowerPoint presentation reflecting the results of last year's research/IT needs survey. Dr. Riley turned the meeting over to Dr. Gordan.	
Approval of Minutes	<ul style="list-style-type: none"> • Minutes from previous meetings: <ul style="list-style-type: none"> ○ Research Committee minutes were approved. ○ IT minutes not approved as presented, questions raised for discussion. Subject to revisions and will be presented for approval at the next meeting. 	At the next IT meeting, call for approval of the minutes as corrected.
Agenda review	<ul style="list-style-type: none"> • Universal consent for patient contact for clinical research - Valeria Gordan and Steve Kostewicz • Proposed Structure for obtaining patient data from Axium - Kathy Galloway • Merger of Axium and Epic- Valeria Gordan and Steve Kostewicz. • Discuss other options of funding resources for unfunded faculty for data mining and gathering preliminary data (CTSI, IDC office of Research, Dean, other seed sources). • Update on faculty tool kit (if time allows) - Steve Kostewicz. • Report of UFCD researchers survey of IT related items - Joe Riley. 	Included universal consent and effort to link medical to dental patient data

<p>New Business</p>	<ul style="list-style-type: none"> • Report of UFCD researchers survey of IT related items - Joe Riley <ul style="list-style-type: none"> ○ Overall College Support from IT. ○ Every 2 years. ○ Use of AxiUm for Research. ○ Experience of those who had used AxiUm for research in the past 12 months. ○ Staff received high remarks. 	
<p>Old Business</p>	<ul style="list-style-type: none"> • <u>Universal consent:</u> Steve Kostewicz gave an overview of the consent form that was added to Axium (exactly the same form as college of Medicine with the addition of your health care provider). <ul style="list-style-type: none"> ○ Moving forward. ○ Test form added to AxiUm ready to go. • Suggestions/Comments/Discussion of Consent Form <ul style="list-style-type: none"> ○ Dr. Gordan addressed a number of suggestions and implementation. ○ Jodi Geiger's questions and concerns about patient card scanning addressed and explained. ○ Alyson Widman indicated modifications of forms were being made for approval. ○ Suggested training also for the clinician inputting, using, and retrieving information. • <u>Dental Research Informatics- Requesting AxiUm Records:</u> Kathy Galloway presentation provided to the committee five steps for requesting AxiUm Records. <ul style="list-style-type: none"> ○ Website: http://research.dental.ufl.edu/resources/ufcd-clinical-research-2/dental-research-informatics-requesting-axium-records/. ○ Prepare protocol. ○ Submit protocol IRB. ○ Once IRB has approved, submit an IT Helpdesk ticket. ○ IT retrieve data and submit to Honest Broker. ○ After Honest Broker's approval, data is provided to the investigator. 	<p>Minutes will be approved at next meeting once the diagram been changed.</p> <p>Steve Kostewicz will continue to report to IT on the progress of the faculty tool kit every 2-3 months.</p>

	<ul style="list-style-type: none"> • Suggestions/Comments/Discussion (Dr. Gordan started discussion): <ul style="list-style-type: none"> ○ Sensitivities Issues. ○ Description of the data (clarity). ○ Feedback (Monthly/Quarterly). ○ Identified Element ○ Common data. ○ Process. ○ Delegate staff for Research (only Steve at this time). ○ Cross Training. ○ How often is dedicated staff needed? ○ Record Research. ○ Data Elements. ○ Query. ○ Shand's Research Protocol. ○ Right to contact. ○ IRB information on dental research website. • <u>Merger of Axiom and Epic:</u> <ul style="list-style-type: none"> ○ Oral Surgery Department (Polite Program). ○ Match rate 17%. ○ Identifiers - name, gender, race, date of birth. ○ Legal name. ○ Set up a Check box in AxiUm – stating seen at UF Shands Clinic. ○ Backend/Breakout Report for 1 fiscal years (2017) ○ Rate was slightly higher. ○ Move forward with what has been learned. ○ Train staff to look for a common match and pull the data. ○ Streamline. • <u>Update faculty tool kit</u> 	<p>Convey to the Dean to hire a delegate staff person.</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------

<p>Research Committee New Business - 1:00PM</p>	<p>Research Committee discussion on Seed Grant (re)submission - Dr. Sasanka Chukkapalli, Ph.D. <i>"Role of NLRP3 inflammasome in diabetic periodontitis"</i></p>	<p>Approved - Unanimously by committee on January 24, 2018 Approval - Full Amount</p>
<p>Adjourn</p>	<p>Meeting adjourned at 1:15pm.</p>	

Next IT Meeting: March 7th 2018, 12:00PM to 1:00PM Room D4-16

Next Research Committee Meeting: Wed., February 28, 2018 - "Cancelled"

Research Committee Meeting for March 28, 2018 - Rescheduled for [Friday, March 16, 2018 \(D3-39A\)](#)