

MINUTES: Dept. of Community Dentistry and Behavioral Science
Assistant Professor
Date: February 21, 2018
Time: 10:00a.m.-11:00a.m.
Location: D4-16
Present: Drs. Patricia Xirau-Probert (Search Committee Chair), Micaela Gibbs, Joseph Riley, Donna Carden, and Kimberly Sibille

Excused: N/A

Support: Christina Perez and Jennifer Horn

AGENDA	Discussion	Action
Welcome	Call to order at 10:03a.m.	No Action.
Review of Search Committee Meeting Minutes	The committee reviewed and approved the search committee meeting minutes.	Christina Perez to post on college posting website.
Review Applicants	The committee reviewed and discussed applicants received for this position.	Christina Perez will create memo for signature and obtain chair and dean approval.
Interview Strategy	The committee discussed interview strategy and decided to conduct phone interviews prior to in person interviews.	Christina Perez to provide previously used phone screen questions via email for feedback.
Next Meeting	The committee decided to meet again on February 27, 2018.	Christina Perez to send out outlook appointment.
Adjourn	Meeting adjourned at 11:02p.m.	No Action.

Next Meeting - February 27, 2018