

**Agenda: Information Technology Committee Meeting**

**Wednesday March 7<sup>th</sup>, 2018**

**Time: 12:00AM to 1:00PM Location: D416**

**Members from IT:** Dr. Valeria Gordan (Chair), Dr. Charles Widmer (Vice-Chair), Dr. Jorge Frias Lopez, Dr. Edward Chan Dr. Kevin McHugh, Dr. Stephen Howard, Matt Cottler, Kathy Galloway, Steve Kostewicz, and Alyson Widmer, Jodi Geiger, Rick Anthony, Jeff Bell, Frances Rollins (support staff).

**Excused:**

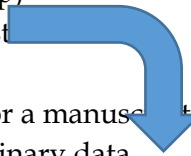
ITEM	DISCUSSION	ACTION
Welcome		
Approval of Minutes	<ul style="list-style-type: none"><li>• Approve the minutes from previous meeting: January 24<sup>th</sup> 2018</li></ul>	
Agenda review	<ul style="list-style-type: none"><li>• Review today's meeting agenda and check if new items need to be included.</li></ul>	
Old Business	<ul style="list-style-type: none"><li>• Universal Consent for patient contact for clinical research – Valeria Gordan to follow up with Peter Iafrate about video for staff training when answering questions to patients for universal consent.</li><li>• Review the website: Proposed Structure for obtaining patient data from Axium - Kathy Galloway</li><li>• Kathy Galloway to report on conversation with Karen Rhodenizer about the number of hits that the web page received. Also if we could add questions to the visitors***)</li><li>• Follow up on research committee on their two draft proposal format for the web site</li><li>• Discuss other options of funding resources for unfunded faculty for data mining and gathering preliminary data. Steve will poll and report on the number of requests for Axium Data mining received in 2017. We will use this metric to the end of year report.</li></ul>	
New Business	<ul style="list-style-type: none"><li>• Charge to the IT committee from the Dean</li><li>• Discuss if the data repository at the CTSI (I2B2) can contain Axium data (even if they cannot be matched, Axium would have its own platform). Is it a feasibility problem or a time/funding problem?)</li></ul>	

	<ul style="list-style-type: none"> <li>• If it is a funding problem, then propose a three-prong collaborative effort to fund a full-time or part time informatics person to lead the effort. Funds to be shared by these 3 units: Office of Research, Clinic Affairs, CTSI, and Dean's Office. The Informatics person would: 1) set up the initial platform; 2) maintain the data; 3) Assist with data mining from Axium for research purposes; 4) support data mining for QA purposes; 5) possibly maintain the faculty tool kit; provide data managing and statistical support for unfunded faculty for scholarly activities (manuscript writing, preliminary data collection, grant writing, etc)</li> </ul>	
<b>Adjourn</b>	Meeting adjourn	

**Next IT Meeting: April 4<sup>th</sup> 2018, 12:00PM to 1:00PM Room D4-16**

\*\*\* Are you planning to use Axium for the purpose of data collection?

- Yes, (a new window would pop-up)
- No, I got into this webpage by mist



- 1)  With the purpose to collect data for a manuscript writing only
- 2)  With the purpose to collect preliminary data
- 3)  With the purpose to collect data for a study that is funded
- 4)  With the purpose to collect data for a study that is unfunded
- 5)  With the purpose to assess quality assurance
- 6)  Any other reason not listed here \_\_\_\_\_