

**Agenda: Information Technology Steering Committee Meeting**

**Wednesday November 1, 2017**

**Time: 12:00PM to 1:00PM Location: D4-16**

**Members:** Dr. Valeria Gordan (Chair), Dr. Charles Widmer (Vice-Chair), Dr. Edward Chan, Dr. Kevin McHugh, Dr. Stephen Howard, Dr. Jorge Frias Lopez, Matt Cottler, Steve Kostewicz, and Alyson Widmer, Jodi Geiger, Rick Anthony, Jeff Bell, Frances Rollins (support staff)

**Guest:** Drs. Cesar Miglioratti (Associate Dean for Clinics, UFCD), Peter Iafrate (Chair IRB01, UF), Gigi Lipori (Chief Data Officer, UF Health), Richelle Janiec (Clinic administration UFCD). **Excused:** Kathy Galloway

ITEM	DISCUSSION	ACTION
Welcome		
Approval of Minutes	<ul style="list-style-type: none"> <li>• Approve the minutes from previous meetings: October 4<sup>th</sup> 2017</li> </ul>	
Agenda review	<ul style="list-style-type: none"> <li>• Review today's meeting agenda and check if new items need to be included.</li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• Universal consent for patients to be contacted for research purposes and for the use of clinical cases for educational purposes. Drs. Miglioratti and Iafrate, and Alyson Widmer.</li> <li>• Discussion on linking Axium and Epic - how to position Axium now for link in the future, find a clinical researcher who can act as champion. Drs. Miglioratti, Iafrate, and Gigi Lipori, Alyson Widmer</li> <li>• Consider a date for a combined meeting between IT and Research committees</li> <li>• Discuss the new charge given to the IT committee</li> </ul>	
Old Business	<ul style="list-style-type: none"> <li>• Review and organize the list of top IT questions and give it to AW</li> <li>• Discuss the current faculty tool kit and ways to improve it. SK to update us on it</li> <li>• Review pending action items as well as items from 10/4 meeting</li> </ul>	
Information Sharing and Updates	<ul style="list-style-type: none"> <li>• Update on faculty tool kit</li> <li>• A copy of the priority list set for IT as an informational item only</li> </ul>	Add it for the meeting on January 3 <sup>rd</sup> 2018 Add it to the meeting on February 7 <sup>th</sup> 2018
Adjourn	Meeting adjourn	

**Next Meeting: December 6<sup>th</sup> 2017, 12:00PM to 1:00PM Room D4-16**