

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: November 29, 2017**

**Time: 12:15p.m – 1:30p.m.**

**Location: D4-16**

**Present:** Drs., Cal Dolce, Luisa Echeto, Marcio Guelmann, James Haddix, Marcelle Nascimento and Shannon Wallet (ex-officio)

**Excused:** Drs. Arthur Nimmo, Valeria Gordan and Will Martin

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:12p.m.	No Action.
<b>Review/Approve Meeting Minutes</b>	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
<b>P&amp;T Packet Review</b>	The committee reviewed and discussed one promotion packet for the 2017-2018 cycle.	Christina Perez will record the committee vote in the OPT system.
<b>Committee Meeting Schedule</b>	The committee’s next meeting will be on December 4, 2017.	No Action.
<b>Adjourn</b>	Meeting adjourned at 12:27p.m.	No Action.

**\*NEXT MEETING:** December 4, 2017