

MINUTES: Promotion & Tenure Advisory Committee

Date: October 17, 2017

Time: 12:15p.m – 1:30p.m.

Location: D4-16

Present: Drs. Arthur Nimmo, Cal Dolce, Luisa Echeto, James Haddix, and Marcelle Nascimento

Excused: Drs. Valeria Gordan, Marcio Guelmann Will Martin, and Shannon Wallet (ex-officio)

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:25p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
P&T Process Review	The committee reviewed the process for review of promotion and tenure packets. Primary and secondary reviewer assignments occurred.	Instruction guide and directions to be sent out via email.
Committee Meeting Schedule	The committee's next meeting will be on November 14, 2017.	No Action.
Adjourn	Meeting adjourned at 12:55p.m.	No Action.

***NEXT MEETING:** November 14, 2017