



**MINUTES: Curriculum Committee**

**Thursday, January 7, 2016**

**Time: 5:15 pm**

**Location: D4-16**

**Members Present: U. Nair, presiding, V. Sposetti, G. Childs, C. Stewart, L. Steinberg, P. Patel, D. Culp, M. Ansell, M. Edwards, D. Dilbone, J. Hardeman**

**Excused: S. Wallet, K. Fields, M. Gibbs**

Agenda	Item	Presenter/Discussion	Action/Motion	Timeline
Minutes	Minutes	The committee reviewed the December 3, 2015, minutes.	<b>Motion:</b> Approve the December 3, 2015, minutes. <b>(Hardeman/Steinberg) Approved.</b>	
Student Recommendations	Class Attendance	P. Patel informed the committee some students who use Mediasite as a means of learning class material, felt coming to class for oral or written quizzes was an inefficient use of their time. The question was posed, should attendance still be a mandatory for UFCD lecture classes?	P. Patel was asked for her class to discuss about the other course models, see which one(s) would work better for the students and report back to the committee.	
Curriculum Management	Review of Syllabi Evaluations for Semester 9	G. Childs reported the Semester 9 syllabus evaluation process will be due at the February 4, 2016 meeting.	G. Childs will send a semester 9 syllabi review email to the committee, and weekly reminders will be sent to the committee. She is available to meet with any new committee members to review the syllabus evaluation process.	
Old Business	Sustainability of Small Group Case-based Learning (SGCBL) Follow-up  2016 NBDE Standards Setting Discussion	Fall 2015 Course Evaluations and Spring 2016 Debriefings include data collection on SGCBL and will be reported at the February 2016 meeting. Student Self-Assessment of the Case objectives and comments are being integrated into a report for committee review.  Dr. Sposetti referred to the handouts for the NBDE standards and the school responses in regards to the recalibration of the National Boards. She noted, a majority of schools that responded still require passing the NBDE as a degree requirement and ¼ of them do not require NBDE pt. 2 as a degree requirement. Dr. Sposetti reminded the committee that the 2016 NBDE's will be re-normed and these changes make it more challenging for students to pass the board.	The committee was asked to review the small group handouts and provide recommendations.  The Academic Deans survey is ongoing and the committee will monitor this trend.	

<p><b>New Business</b></p>	<p>Competency Workgroup Update</p> <p>Preclinical / Clinical Evaluation Review by Department</p> <p>New Clinical Innovations Workgroup</p> <p>2015-2016 Curriculum Committee Charge</p>	<p>Dr. Sposetti reported the first meeting of the workgroup had taken place and a second one is scheduled.</p> <p>The Curriculum Committee has been asked to review the Departments student assessment process, as part of our annual committee charge. A draft schedule of additional Curriculum Committee meetings with Departments was shared with the committee.</p> <p>Dr. Sposetti recapped the Dean would like to know the evaluation philosophy and processes in our pre-clinical and clinical courses, specifically the assessment process. The OOE will develop a department schedule for departments to review with the committee. The Dean will be invited to these presentations and will attend as available.</p> <p>Dr. Sposetti reported that a new Clinical Innovations workgroup met January 5, 2016 and discussed clinical educational experiences, including rotations, due to the increased class size. The committee has been given an assignments due at their next meeting</p> <p>The committee review and discussed the Charge from the Dean.</p>	<p>This workgroup is expected to have a draft for the committee to review at the end of the Spring 2016.</p> <p>The OOE will develop questions/information to serve as a template for the departments, and send departments meeting times for the presentations.</p> <p>The workgroup has been asked to propose short term and long term suggestions to increase chair time and clinical experiences.</p> <p><b>Motion:</b> Accept the Dean's Charge. <b>(Culp/Nair) Approved.</b></p>	
<p><b>Outcome Measures</b></p>	<p>Class of 2016 Florida Licensure Benchtop Pass Rate</p>	<p>G. Childs noted the students have completed the bench top (Endodontics and Prosthodontics) portion of the Florida Licensure. It was noted there was an increase of failures in Endodontics portion of the examination.</p>	<p>Dr. U. Nair reported the department is bringing a consultant from another program to work with the department. She will provide an update to the committee after this visit.</p>	
<p><b>Adjourned</b></p>		<p>6:46 p.m.</p>		
<p><b>Next Meeting</b></p>		<p><b>February 4, 2016</b></p>		