



MINUTES: Curriculum Committee

Thursday, March 19, 2015

Time: 5:15 pm

Location: D4-16

Members Present: S. Cooper presiding, V. Sposetti, G. Childs, U. Nair, C. Stewart, T. El-Kerdani, M. Yanes, M. Gibbs, R. Rey

Not Present: L. Echeto, E. Lense, P. Cohen, N. Isaacs, D. Culp

Guests: 1DN W. Baldock

Agenda	Item	Presenter/Discussion	Action/Motion	Timeline
Minutes	Minutes	February 5, 2015 Minutes	Motion: Approve February 5, 2014, minutes. (Rey, Yanes) Approved.	
Student Recommendations	none			
Guests	S/D William Baldock- Mediasite release request	<p>Mr. Baldock asked the Curriculum Committee to consider earlier release of Mediasite lecture recordings (currently 24 hours) to the same day of the class along with improved quality of the recordings. The justification for this request was that students (who attend classes) review the recordings to supplement their notes and reading materials and this is best done when the content is delivered. There was some discussion on student attendance. It was noted the College of Medicine releases their recordings at the end of each day.</p> <p>Ms. Childs felt the quality of Mediasite lectures could be improved through new equipment and instructor training sessions through classroom and online videos. There have only been four documented instances of faculty reviewing/editing a video prior to release since recordings began. Attendance could be addressed by the Course Director in the student's evaluation of the course.</p>	<p>Motion: Release Mediasite lecture recordings by 7pm of the same day. (U. Nair, R. Rey) Approved.</p> <p>Ms. Childs will draft a communication to the Faculty Advisory Board and meet with Marc Turchin to discuss the processes necessary for earlier release of videos.</p> <p>Mr. Baldock to meet with the Office of Education to help plan an instructor best practice video tutorial.</p>	
Old Business	DEN7961, Clinical Exam I, Survey Summary and next steps	Ms. Childs reported she has met with Dr. Kelowitz and further updates have been added to the syllabus. He has also met with other clinical directors about supplies which have been sent to Lee Mintz. Dr. Kelowitz will be attending the April 2 Curriculum Committee to share the final syllabus and exam schedule.	Information Item	

	<p>Honors Case Presentation Update</p> <p>NDBE Part 2, Class of 2015 NERB, Class of 2015</p> <p>ADEA Senior Surveys for the Class of 2012 and 2013</p> <p>Class of 2014 Student Self-Assessment of Confidence in the UFCD Competencies; Summary Tables: 2007-2014, 2014 Stats, 2014 Comments</p>	<p>Ms. Yanes and 2 other students were contacted by Dr. Culp to develop their TEAM's best cases and present them the last TEAM meeting on April 24. This will be revisited by the Curriculum Committee in the May 7th meeting.</p> <p>Ms. Childs shared the NDBE Part 2 and NERB for class of 2015 handout with the committee. Dr. Sposetti pointed out the history of pass rates of the National Boards Part 2. The NERB scores have been lower since the Curriculum Integrated Format (CIF) began in 2013. Prior to the CIF, students were required to pass the mock board before registering to take the licensure exam but this is no longer possible. Based on early senior exit interview feedback students have suggested scheduling the exam orientation at least two weeks prior to the exam and include exam strategies and detailed information about requesting modifications and how this affects time and grading.</p>	<p>Information Item</p> <p>Information Item</p> <p>Deferred to next meeting</p> <p>Deferred to next meeting</p>	
Outcome Measures	Florida Licensure Examination		Deferred to next meeting	
Curriculum Management	<p>Semester 5 Syllabi Review</p> <p>Semester 4 Debriefing</p> <p>Course Evaluation Summary: Fall 2014</p>		<p>Deferred to next meeting</p> <p>Deferred to next meeting</p> <p>Deferred to next meeting</p>	

<p>New Business</p>	<p>New Elective: Evidence-based Decision Making (Dr. Rey)</p> <p>IT Steering Committee Survey</p> <p>Proposal for a Curriculum Committee Competency Assessment subcommittee</p>	<p>Dr. Rey presented a proposal for an Evidence-based Decision Making elective. It would be a small-group seminar, weekly literature review for 1 credit. There would be 8 seminars, 2 per month, over one semester with 10 students initially. It was noted that a weekly seminar would work more for students with 2 rotations back-to-back.</p> <p>G. Childs reported that the IT Steering Committee is surveying each college committee regarding: What are the <u>current</u> and <u>anticipated</u> IT resources required to meet the Strategic Plan and the Dean’s charge to the committee? There were no immediate suggestions and the committee asked if they could re-review their charge.</p> <p>The CODA self-study process has identified a need for global review of competency assessments currently being managed within departments. Dr. Sposetti proposed a competency assessment subcommittee be created to globally oversee and manage the college’s competency assessment process to successfully certify students. This subcommittee would report to the Curriculum Committee.</p>	<p>Motion: Approve the elective in concept. Dr. Rey will develop the syllabus in ECO and present it to the committee for further review. (C. Stewart, U. Nair) Approved.</p> <p>Ms. Childs will email the committee charge and seek further feedback electronically.</p> <p>The committee supported the creation of this subcommittee. Ms. Childs and Dr. Sposetti will email the committee the Competency Manual for further review.</p>	
<p>Adjourned</p>		<p>6:50 p.m.</p>		
<p>Next Meeting</p>		<p>Thursday, April 2, 2015</p>		