

Faculty Committee/Workgroup Annual Report Form

- 1) Indicate type of committee: Steering Standing Workgroup/Ad hoc/Sub-Committee
- 2) Committee name: **Student Performance Evaluation Committee (SPEC)**
- 3) Charge and/or responsibilities of the committee or workgroup: **As stated in the Constitution and Bylaws, it is the responsibility of this committee to make independent decisions regarding individual students' academic status based upon documentation provided to the committee (academic counseling reports, referrals from course directors, and submission of course final grades). Students identified as having poor academic performance or delay in their academic progress are invited to a hearing with the committee, following due process procedures as outlined in the Student Handbook, when placement on academic probation, re-tracking or dismissal is a consideration. The committee also has the responsibility for approval of the dean's list and removing students from academic probation.**

Individual Faculty Member Responsibilities: See website <http://dental.ufl.edu/about/administration/shared-governance/committees/student-performance-evaluation-committee/>

- 4) Dates of all meeting during the past year: 9/7/12, 9/12/12, 11/26/12, 1/10/13, 1/16/13, 2/13/13, 5/9/13, 5/15/13, 5/30/13
- 5) Agenda for the past year: To review academic performance of all enrolled DMD students on a periodic basis but no less than once a semester. To hold hearings with students who perform poorly and make decisions for placement on academic probation, retracking or dismissal. Determination of Dean's List occurs every semester.

Dean's List (Spring 2013).....	XX
Student Academic Reviews:	65
Student Conduct Reviews:	0
Student Hearings:	14
Students Placed on Academic Probation:	9
Students Placed on Conduct Probation:	0
Students Removed from Academic Probation:	14
Students Removed from Conduct Probation	0
Students Retracked	1
Students Dismissed from UFCD	1
Student Withdrawal from UFCD	0
Students Remaining Past Graduation Date:	3 (1 graduated June 21, 2013, 1 returned to school from medical leave June, 2013 and 1 joined DMD/PhD program and retracked to May 2017 graduation date)

- 6) Major Achievements (e.g., goals met): The goals for the Committee as stated in the UFCD Constitution and Bylaws were met. The committee also re-instated the Dean's list designation, defining the selection criteria and process beginning with Spring 2013 semester.
- 7) Obstacles to following an agenda and/or meeting the prescribed achievement goals during the past year: None
- 8) Has there been any redundancy or conflicts with other committees or workgroups?
 No
 Yes (Please describe the situation.) The clinical schedule change has created some conflicts with meeting dates and availability.
- 9) Has this committee or workgroup submitted an annual report in the last 12 months?
 No (If no, why?)
 Yes (To whom?) Deans Office

- 10) Were any other reports submitted during the last 12 months?
 No
 Yes (If so what was the subject and to whom was it submitted?)
- 11) Did this committee or workgroup submit any recommendations to the UFCD FAB and subsequently the UFCD Faculty Assembly?
 No
 Yes (If yes, what was/were the issue(s) and was action taken?)
- 12) Were any recommendation put forward to the FAB?
 No
 Yes (Were actions taken to follow up on your recommendations?)
- 13) Did the committee or workgroup receive timely feedback as to the disposition of the recommendations?
 No (Please explain.)
 Yes
- 14) Possible issues that the committee suggests be considered by the next version of this committee in the coming year:
 More clearly define student conduct process and its articulation with the SPEC committee.
- 15) Any other comments you would like to share:
- 16) List the members, their title/role, type of memberships and how many meetings each attended:

Name	Role	Type of membership	Number of meetings attended	Number of excused absences	Number of unexcused absences
Dr. Venita Sposetti	Chair	Ex officio	9		
Dr. Carol Stewart	Member	Elected	5	4	
Dr. Peter Harrison	Member	Elected	9		
Dr. Luis Sensi	Member	Elected	1	1	
Dr. Susan Nimmo	Member	Elected	7	2	
Dr. Wendell Willis	Vice-chair	Elected	8	1	
Dr. Rosalia Rey	Member	Elected	7	2	
David Culp	Member	Ex officio	5	4	
S/D Johella Liguori	Member	Student	5	1	
S/D Jessica Biggs	Member	Student	8	1	
S/D Matthew McAndrew	Member	Student	8	1	
Dr. Patty Probert	Member	Ex officio	9		

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