

MINUTES: Promotion & Tenure Advisory Committee
Date: September 14, 2017
Time: 12:15p.m – 1:30p.m.
Location: D9-11
Present: Drs. Arthur Nimmo, Valeria Gordan, Luisa Echeto, Will Martin, Marcelle Nascimento, and Shannon Wallet (ex-officio)

Excused: Drs. Virginia Dodd, Cal Dolce and Marcio Guelmann

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:17p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
Mid-Career Review	The committee reviewed and discussed two mid-career review packets.	Feedback memos from P&T committee to be drafted.
Constitution and Bylaws Review	The committee reviewed and made suggestions to the P&T committee makeup via the constitution and bylaws. The committee motioned to change the bylaws.	Dr. Wallet to review with the Constitution Committee.
Committee Meeting Schedule	The committee requested a poll to be sent regarding availability for 2017 meetings.	Christina Perez to send poll for the rest of the year for availability.
Adjourn	Meeting adjourned at 1:40p.m.	No Action.

***NEXT MEETING:** October 10, 2017