

**MINUTES: Promotion & Tenure Advisory Committee**
**Date: August 19, 2014**
**Time: 12:00p.m – 1:30p.m.**
**Location: D4-16**
**Present:** Drs. Arthur Nimmo, Cal Dolce, Abi Adewumi, Edward Chan, Marc Ottenga, Luciana Shaddox, Shannon Wallet and Clay Walker

**Excused:** Jeannine Brady

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:05p.m. by Dr. Arthur Nimmo.	No Action.
<b>Review/Approve Meeting Minutes</b>	The minutes from June 16, 2014 meeting were approved by the committee as written.	Christina will prepare the minutes for this meeting for review at the next meeting.
<b>Elect Vice-Chair</b>	Dr. Cal Dolce was nominated. No further nominations were made. Dr. Cal Dolce was elected as vice-chair.	No Action.
<b>Review Confidentiality Agreement</b>	Committee reviewed and signed the confidentiality agreement.	
<b>P&amp;T Guideline Review</b>	Committee reviewed language in current P&T guideline.	Dr. Marc Ottenga to review and make suggestions for wording changes.
<b>Review Dean's Committee Charge</b>	Committee reviewed charge and agreed to reporting due date.	No Action.
<b>Mid-Career Review</b>	Mid-Career review schedule was reviewed.	No Action.
<b>Adjourn</b>	Meeting adjourned at 1:20 p.m.	No Action.

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: August 19, 2014**

**Time: 12:00p.m – 1:30p.m.**

**Location: D4-16**

**\*NEXT MEETING: Tuesday, September 9, 2014 from 12:00 p.m.-1:30 p.m. in room D4-16.**