

MINUTES: Promotion & Tenure Advisory Committee
Date: August 18, 2016
Time: 12:15p.m – 1:30p.m.
Location: D4-16
Present: Drs. Valeria Gordan, Abi Adewumi, Virginia Dodd, Cal Dolce, Marcio Guelmann, and Shannon Wallet (ex-officio)

Excused: Drs. Marc Ottenga, Arthur Nimmo, and Luciana Shaddox

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:20p.m.	No Action.
Review/Approve Meeting Minutes	The minutes from July 7, 2016 meeting were reviewed and approved.	Christina Perez will post minutes on committee website.
Vice Chair Discussion	The committee nominated Dr. Nimmo for Vice Chair.	During the next meeting a vice chair will be elected.
Confidentiality Agreement	The committee members reviewed and signed the confidentiality agreement.	No Action.
Peer Evaluation Discussion	The committee brainstormed regarding charge to review peer evaluation process.	Each committee member will bring the top five qualities that should be evaluated within peer evaluations.
Adjourn	Meeting adjourned at 1:22p.m.	No Action.

***NEXT MEETING:** September 8, 2016