

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: June 6, 2016**

**Time: 12:00p.m – 1:30p.m.**

**Location: D8-46**

**Present:** Drs. Valeria Gordan, Marcio Guelmann Marc Ottenga, Luciana Shaddox (phone), and Shannon Wallet

**Excused:** Drs. Abi Adewumi, Jeannine Brady, Edward Chan

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:07p.m.	No Action.
<b>Review/Approve Meeting Minutes</b>	The minutes from May 24, 2016 meeting were reviewed and approved.	Christina Perez will post minutes on committee website.
<b>Sustained Performance Evaluation Program</b>	The committee reviewed and discussed Sustained Performance Evaluation Packets	Christina will draft feedback letters for review by chair and vice-chair.
<b>Adjourn</b>	Meeting adjourned at 12:38p.m.	No Action.

**\*NEXT MEETING:** July 7, 2016