

MINUTES: Promotion & Tenure Advisory Committee

Date: May 20, 2014

Time: 11:30a.m. – 1:00p.m.

Location: D4-16



Present: Drs. Arthur Nimmo, Cal Dolce, Jeannine Brady, Wendell Willis, Shannon Wallet, Neel Bhattacharyya, Ed Chan, Marc Ottenga and Clay Walker

Excused: N/A

Support: Christina Perez and Amanda Phelps

AGENDA	Discussion	Action
Welcome	Call to order at 11:33 a.m. by Dr. Arthur Nimmo.	No action.
Review/approve meeting minutes	The minutes from April 8, 2014 meeting were approved by the committee as written.	Christina will prepare the minutes for this meeting for review at the next meeting.
Review SPEP Packets	The committee reviewed a total of three Sustained Performance Evaluation Packets.	Committee to draft a letter for each candidate and chair for committee's review. Christina will then complete the college's report and send to the Provost's office.
Review P&T and mid-career review timelines for next year	The timelines for FY 2014 were reviewed and approved as written.	Christina will post the new timelines on the college's website.
Adjourn	Meeting adjourned at 12:51 p.m.	No action.

***NEXT MEETING: Wednesday, June 18, 2014 from 12:00p.m.-1:00 p.m. in room D4-16.**

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