

MINUTES: Promotion & Tenure Advisory Committee
Date: May 19, 2015
Time: 12:00p.m – 1:30p.m.
Location: D4-16
Present: Drs. Arthur Nimmo, Jeannine Brady, Edward Chan, Luciana Shaddox, Clay Walker and Shannon Wallet

Excused: Drs. Abi Adewumi, Cal Dolce and Marc Ottenga

Support: Christina Perez

| AGENDA | Discussion | Action |
|---|---|---|
| Welcome | Call to order at 12:05p.m. by Dr. Arthur Nimmo. | No Action. |
| Review/Approve Meeting Minutes | The minutes from March 6, 2015 meeting were approved by the committee as written. | Christina will prepare the minutes for this meeting for review at the next meeting. Meeting minutes from March 6, 2015 will be posted online. |
| Sustained Performance Evaluation Program | The committee discussed packets for SPEP review. | Christina will finalize feedback letters for review by committee at next meeting. Christina to review and update SPEP guidelines for review at next meeting for 2016. |
| Adjourn | Meeting adjourned at 1:20p.m. | No Action. |

***NEXT MEETING:** Tuesday, June 9, 2015 at 12:00p.m.