

MINUTES: Promotion & Tenure Advisory Committee
Date: March 6, 2015
Time: 12:00p.m – 1:30p.m.
Location: D4-16
Present: Drs. Arthur Nimmo, Cal Dolce, Jeannine Brady, Edward Chan, Marc Ottenga, Luciana Shaddox, and Clay Walker

Excused: Drs. Abi Adewumi, and Shannon Wallet

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:02p.m. by Dr. Arthur Nimmo.	No Action.
Review/Approve Meeting Minutes	The minutes from January 13, 2015 meeting were approved by the committee as written.	Christina will prepare the minutes for this meeting for review at the next meeting. Meeting minutes from January 13, 2015 will be posted online.
Midcareer Review	The committee discussed packet for midcareer review.	Christina will finalize midcareer feedback letter and send to Dr. Nimmo and Dr. Walker.
IT Survey	The committee discussed IT needs in response to IT survey.	Christina will email feedback in response to survey.
Meeting Schedule	The committee determined that an additional meeting in May might be needed for SPEP.	Christina to send out meeting notice.
Adjourn	Meeting adjourned at 12:52p.m.	No Action.

***NEXT MEETING:** Tuesday, May 19, 2015 at 12:00p.m.