

MINUTES: Promotion & Tenure Advisory Committee
Date: February 1, 2017
Time: 12:15p.m – 1:30p.m.
Location: D8-11
Present: Drs. Valeria Gordan, Abi Adewumi, Cal Dolce, Arthur Nimmo, Luciana Shaddox (phone), and Shannon Wallet (ex-officio)

Excused: Drs. Virginia Dodd Marcio Guelmann and Marc Ottenga

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:21p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
External Letters Process	The committee discussed solicitation of external letters process.	Draft to be reviewed at next meeting.
Emeritus Review	The committee discussed emeritus review procedures/ guidelines.	Draft to be reviewed at next meeting.
Adjourn	Meeting adjourned at 1:07p.m.	No Action.

***NEXT MEETING:** April 12, 2017