

**MINUTES: Promotion & Tenure Advisory Committee**

**Date: November 17, 2015**

**Time: 12:00p.m – 1:30p.m.**

**Location: D4-16**

**Present:** Drs. Marcio Guelmann, Abi Adewumi, Jeannine Brady, Edward Chan, Luciana Shaddox, Valeria Gordan and Clay Walker

**Excused:** Drs. Shannon Wallet and Marc Ottenga

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:03p.m.	No Action.
<b>Review/Approve Meeting Minutes</b>	The minutes from November 4, 2015 meeting were approved by the committee as written.	Christina will prepare the minutes for this meeting for review at the next meeting.
<b>Promotion and tenure review</b>	Committee reviewed promotion and tenure packets, identified strengths and weaknesses and provided assessment/votes.	Christina Perez to enter the votes via the OPT system and prepare a draft summary for committee review.
<b>Review of Adjunct Associate Professor Hire</b>	Committee reviewed adjunct hire at the associate professor level. The committee voted in favor of associate level.	No Action.
<b>Adjourn</b>	Meeting adjourned at 12:48p.m.	No Action.

**\*NEXT MEETING:** December 1, 2015, from 12:00 p.m.-1:30 p.m. in room D4-16.