

**MINUTES: Promotion & Tenure Advisory Committee**
**Date: November 4, 2014**
**Time: 12:00p.m – 1:30p.m.**
**Location: D4-16**
**Present:** Drs. Cal Dolce, Abi Adewumi, Jeannine Brady, Edward Chan, Marc Ottenga, Luciana Shaddox, Shannon Wallet and Clay Walker

**Excused:** Dr. Arthur Nimmo

**Support:** Christina Perez

AGENDA	Discussion	Action
<b>Welcome</b>	Call to order at 12:06p.m. by Dr. Cal Dolce.	No Action.
<b>Review/Approve Meeting Minutes</b>	The minutes from October 21, 2014 meeting were approved by the committee as written.	Christina will prepare the minutes for this meeting for review at the next meeting. Meeting minutes from October 21, 2014 will be posted online.
<b>Review P&amp;T packets</b>	The committee discussed promotion and tenure packets, identified strengths and weaknesses and provided assessments/votes.	Christina will enter the votes via the online P&T system and prepare a draft summary for committee review at the next meeting.
<b>Discussion of courtesy hire</b>	Committee discussed a proposed courtesy hire rank and came to consensus.	Christina to communicate committee decision to department.
<b>Adjourn</b>	Meeting adjourned at 1:11 p.m.	No Action.

**\*NEXT MEETING:** Tuesday, November 18, 2014 from 12:00 p.m.-1:30 p.m. in room D4-16.