

MINUTES: Promotion & Tenure Advisory Committee

Date: November 3, 2016

Time: 12:15p.m – 1:30p.m.

Location: D4-16

Present: Drs. Valeria Gordan, Virginia Dodd, Cal Dolce, Marcio Guelmann, Arthur Nimmo, Marc Ottenga, Luciana Shaddox and Shannon Wallet (ex-officio)

Excused: Dr. Abi Adewumi

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:20p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
Mid-Career Review	The committee reviewed one mid-career packet.	Feedback letter to be drafted for review by Dr. Gordan and Dr. Wallet.
Promotion and tenure review	Committee reviewed promotion and tenure packets, identified strengths and weaknesses and provided assessment/votes.	Christina Perez to enter the votes via the OPT system and prepare a draft summary.
Adjourn	Meeting adjourned at 1:33p.m.	No Action.

***NEXT MEETING:** November 15, 2016