

MINUTES: Promotion & Tenure Advisory Committee
Date: October 20, 2016
Time: 12:15p.m – 1:30p.m.
Location: D4-16
Present: Drs. Valeria Gordan, Abi Adewumi, Virginia Dodd, Marcio Guelmann, Arthur Nimmo and Shannon Wallet (ex-officio)

Excused: Drs. Cal Dolce, Marc Ottenga, and Luciana Shaddox

Support: Christina Perez

AGENDA	Discussion	Action
Welcome	Call to order at 12:20p.m.	No Action.
Review/Approve Meeting Minutes	The committee reviewed and approved previous meeting minutes.	Christina Perez will post minutes on committee website.
Vice Chair	Dr. Nimmo was elected as vice chair.	No Action.
Primary/Secondary Reviewers	The committee discussed assignment of primary and secondary reviewers for P&T packets.	Christina Perez to email committee.
Emeritus Discussion	The committee discussed possible criteria for emeritus.	No Action.
Peer Evaluation and Distinguished Professor	Dr. Wallet provided an update regarding peer evaluation and distinguished professor.	Further information to be sent to committee for feedback.
Next Meetings	Review of dates for committee meetings for remainder of the year.	Christina Perez to send out poll regarding availability.
Adjourn	Meeting adjourned at 1:16p.m.	No Action.

***NEXT MEETING:** November 3, 2016