

AGENDA:
Wednesday, September 6, 2017
Time: 12:00PM to 1:00PM
Location: D4-16

AGENDA	Information/Assigned	NOTES
Welcome	Welcome to Dr. Jorge Frias Lopez	
Approval of Minutes	Approve the minutes from previous meetings: May 2017 and August 9 2017.	
Standing Committees	Review today's meeting agenda and check if new items need to be included.	
Information Sharing and Updates	Elect a vice-chair.	
Old Business	<ul style="list-style-type: none"> • Minutes for March 1 posted on the website (meetings on April 5 and June 7 were cancelled). • New charge is posted on the website. • A copy of the priority list set for IT as an informational item only. 	
New Business	<ul style="list-style-type: none"> • Share an organizational chart outlining the overall IT operations and personnel. • Discuss the current faculty tool kit and ways to improve it. • Discuss the issue brought up by Dr. Chan about a colleague who reports that he cannot have access to dedicated staff to import the research data from Axium (see email communication attached, pages 9-10). • Discuss the new charge given to the IT committee. 	

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Adjourn	Meeting adjourn	

Next Meeting: October 4, 2017, 12:00PM to 1:00PM Room D4-16