

**Minutes: Student Affairs Committee**

**Date: February 19, 2016**

**Time: 12:00pm**

**Location: D4-16**



Agenda	Information/Notes/Action Items
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**Present:** M. Dasilva, A. Adewumi, M. Mona, A. Novakovic, S. Sardano, M. Turchin, A. Licari, S. Wallet (Guest), S. Seebunpang (Guest)

**Absent:** A. Alvarez, V. Dodd, T. Garvey, D. Lemoine, M. Novak, P. Probert

<b>Call to Order/Minutes</b>	Call meeting to order. November 20 <sup>th</sup> minutes sent via email.
<b>Welcome New Members</b>	<b>Sara Sardano</b> (Class of 2019 Representative) <b>Marc Turchin</b> (Instructional Support)
<b>Campus Outreach – Student Proposal</b>	<b>Dr. Shannon Wallet &amp; S/D Siri Seebunpang</b>  <b>NOTES</b> - A proposal was made to increase the visibility of the University of Florida College of Dentistry as a treatment center through on-campus outreach. Inserting dental health care booths into UF main campus activities and fairs can offer more experience to first and second year dental students. It could also bring in new patients to the College of Dentistry, making it beneficial for the College as a whole. The committee discussed the need for faculty support in order for this project to be sustainable. The SAC was supportive of the proposal, but felt that it was better suited for the Clinical Affairs and Quality Assurance Committee. The SAC will gather student feedback and interest in the project. If supported by the students, Dr. Wallet and Siri will take the proposal to the CAQAC.  <b>Action Item</b> – SAC student representatives Sara Sardano and Andy Alvarez to gather student consensus on the project and report back to the Committee in June.
<b>Old Business</b>	<b>Axium</b> Matt Novak reported an inability to change the Axium defaults on the clinic computers to verify open chairs in other clinics. Due to the Axium upgrade in December, Dr. Dasilva was unable to get definitive answers regarding this concern. Now that the upgrade is complete, Dr. Dasilva will follow up with Cara Boring and report back to the committee.  <b>UPDATE</b> –Dr. Dasilva provided the SAC student representatives directions on how to verify open chairs in other clinics via Axium. SAC student reps were instructed to send those directions to their respective classes.

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	<p><b><u>Clinics &amp; Sim Lab</u></b> Drs. Dasilva and Adewumi met with Dr. Carol Stewart and Richelle Janiec on October 21<sup>st</sup> to discuss clinical and sim lab cleanliness concerns brought to the SAC. The consensus of the meeting was to schedule “deep cleanings” of the sim lab and student clinics around student break weeks. Continuing Education courses and student practice sessions will be taken into consideration before scheduling these cleanings. Both Dr. Stewart and Richelle emphasized that any clinical/sim lab issues or concerns should be brought to the Clinical Affairs and Quality Assurance student reps. In recent months the students on that committee have had very little to report. CAQAC Student Representatives:</p> <ul style="list-style-type: none"><li>• <b>2016</b> – Zach Jin</li><li>• <b>2017</b> – Tyler Wahl</li><li>• <b>2018</b> – Brad Sleeth</li></ul> <p><b><u>Dental Student Study Space</u></b> The dental student study space proposal with Dean Garcia has been rescheduled to Monday, March 7, 2016.</p> <p><b>UPDATE</b> – Dean Garcia was very receptive of the MDL-3 renovation proposal and extended her appreciation toward all involved. Dr. Dasilva will follow up with Dean Garcia and update the committee in June.</p>
<b>Clinic/Sim Lab Cleaning</b>	<p>From Dr. Carol Stewart:</p> <p>“Charles Lesch, UFCD facilities manager, has arranged for waxing floors and related maintenance to be performed at night to avoid disruption to the students...”</p> <p>Dr. Stewart has asked for representatives from the SAC to do a walk-through with Richelle or Charles to get a better idea of remaining issues and to provide a detailed list of concerns so they can better address them.</p> <p><b>Action Item</b> – SAC student representatives will gather a detailed list of sim lab and clinical concerns from each class and should schedule a walk-through with Richelle Janiec and Charles Lesch. This should be completed prior to the next SAC meeting in June 2016.</p> <ul style="list-style-type: none"><li>• <b>Sim-Lab</b> – Sara Sardano &amp; Andy Alvarez</li><li>• <b>Clinics</b> – Mahmoud Mona &amp; Alison Novakovic</li></ul>

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<b>Instructional Support Student Volunteers</b>	<p>The following student volunteers have been identified for Instructional Support assistance. These students are in the process of being trained by Marc Turchin.</p> <ul style="list-style-type: none"><li>• <b>2016</b> – Tai Chan</li><li>• <b>2017</b> – Gio Aldama &amp; Omar Alkorek</li><li>• <b>2018</b> – Will Baldock &amp; Brad Sleeth</li><li>• <b>2019</b> – Bei Chen, Ramy Athanassios, &amp; Mina Ghorbani</li></ul> <p><b>Action Item</b> – Marc Turchin to include the names of student volunteers on the podiums in each classroom, so faculty know who to call on if they need assistance.</p>
<b>Class of 2016 Concerns – Matt Novak</b>	None
<b>Class of 2017 Concerns – Mahmoud Mona</b>	None
<b>Class of 2018 Concerns – Andy Alvarez</b>	<p><b>Student Parking On-Campus</b></p> <p><b>NOTES</b> – Andy reported a concern, via email, about the lack of available parking. Currently, the Commuter lot is the only available lot for dental students. It was reported that the Commuter lot fills up quickly and almost reaches capacity by 8:30am. It has caused students to be late for class, clinics, etc. Because this is a university issue, the SAC felt that not much could be done to alleviate the parking concern at this time. It was suggested to notify Dean Garcia of the issue, so that it might be included in the College’s future expansion/renovation.</p> <p><b>Action Item</b> – Dr. Dasilva to meet with UF Parking and Transportation about this concern and will update the committee at the April 2016 meeting.</p>
<b>Class of 2019 Concerns – Sara Sardano</b>	<p><b>Length of Courses/Sim Lab</b></p> <p><b>NOTES</b> – Sara reported two freshman classes habitually run over the scheduled end-time. Marc noted that this often causes a problem with capturing content in Mediasite videos. Sara also mentioned that because of the extended lecture time, the sim lab portion of one of the courses feels rushed and disorganized.</p>

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	<p><b><u>Scheduling Conflicts/ Overlapping Courses</u></b> <b>NOTES</b> – It was reported that a course director had not attended three different class sessions. Students in the first year also noticed many classes being double-booked or are overlapping, causing confusion amongst the freshman class. The students feel that they are not getting the value for the amount they pay in tuition.</p> <p><b><u>Course Uploads in ECO</u></b> <b>NOTES</b> – Sara reported that faculty members sometimes upload wrong files/PowerPoints to ECO, making it difficult for students to learn the expected course material.</p> <p><b><u>Class Attendance</u></b> <b>NOTES</b> - Faculty become upset when students don't attend lectures for courses where attendance is optional. Sara reported that some students have different learning styles and are more comfortable watching lectures at their own pace via Mediasite.</p> <p><b>Action Item</b> – Sara Sardano will meet with Gail Childs in the Office of Education to discuss how to address these issues.</p> <p><b><u>Faculty/Staff Professionalism</u></b> <b>NOTES</b> – Sara reported offensive language being used by faculty members. She clarified that the language was sometimes used in jest, but was found to be offensive by some of the students.</p> <p><b>Action Item</b> – The committee suggested Sara meet with Dr. Patty Probert to discuss faculty/staff professionalism concerns.</p>
<b>Future Meetings</b>	<b>April 15, 2016</b> <b>12pm in D8-11</b>
<b>Adjournment</b>	1:45pm