

**AGENDA: Constitution Committee**  
**Thursday, July 16, 2015**  
**Time: 12:00 PM – 1:00 PM**  
**Location: D4-16**

AGENDA	Information/Assigned	NOTES
<b>Welcome</b>	Lorie Primosch	
<b>Approval of Minutes</b>	Minutes of June 18, 2015	
<b>Review of Constitution and ByLaws</b>	<ul style="list-style-type: none"> <li>- monitor the governance of the college and to insure that the principals of shared governance are being followed.</li> <li>- monitors and assesses the functioning of all components of the colleges' governance system and reports their findings with recommendations annually to the FAB.</li> <li>- review of the College's Constitution and Bylaws annually for its utilization, applicability, and appropriateness to the progressive management of the college.</li> <li>- with the dean, reviews all the standing committees of the Faculty Assembly, specify their responsibilities, monitor their productivity and assess the rules and regulations governing their operations.</li> </ul>	
<b>Assignment of Committee Tasks</b>	Secretary: Agenda and Minutes Liaison to FAB: Annual Report Scribe: Establish a Share File for Constitution Committee	
<b>Old Business</b>	Election of Committee Co-chair Continue to request administrative staff assignment and assistance. Review progress and problems with filling vacancies since last election 1. SPEC – David Barnes was on last ballot and	

**AGENDA: Constitution Committee**  
**Thursday, July 16, 2015**  
**Time: 12:00 PM - 1:00 PM**  
**Location: D4-16**

AGENDA	Information/Assigned	NOTES
	committee agreed to assign. Barnes and SPEC notified (agreed) but since then, Dr. Echeto nominated Dr. Kerdani and questions the policy by which the vacancy was filled. Policy should be established. (term ending 2016) 2. Fac. Dev - John Neubert and Monica Fernandez expressed willingness to serve, needs election. (term ending 2016) 3. Curric. - Mauricio Castellanos nominated. (term ending 2016)	
<b>New Business</b>	1. Curriculum committee advised that a second member is required to fill a recent vacancy due to the absence of Dr. Elizabeth Lense. (term ending 2016)	
<b>Adjourn</b>		

**Next Meeting: August 20, 2015, 12:00 PM to 1:00 PM Room D4-16**