

## Faculty Committee/Workgroup Annual Report Form

- 1) Indicate type of committee:  Steering  Standing  Workgroup/Ad hoc/Sub-Committee  
Final Report
- 2) Committee name: **Student Performance Evaluation Committee (SPEC)**
- 3) Charge and/or responsibilities of the committee or workgroup

**Standing committee charge (as given in the UFCD's Constitution):**

As stated in the *Constitution and Bylaws*, it is the responsibility of this committee to make independent decisions regarding individual student's academic status based upon documentation provided to the committee (academic counseling reports, referrals from course directors, and submission of course final grades). Students identified as having poor academic performance or delay in their academic progress are invited to a hearing with the committee, following due process procedures as outlined in the Student Handbook, when placement on academic probation, re-tracking or dismissal is a consideration. The committee also has the responsibility for approval of the dean's list and removing students from academic probation.

**Additional charges from the Dean for 2014-2015 (list all charges given by the Dean):**  
No additional charges.

**Individual Faculty Member Responsibilities:** The regular members of this committee are expected to attend regularly scheduled meetings of the full committee which will generally last from 1 to 2 hours. Additionally, members may be asked to assist with subgroup or project work at the chairperson's discretion.

- 4) Dates of all meetings during the past year: **07/09/14, 07/23/14, 09/09/14, 09/17/14, 10/01/14, 10/06/14, 01/14/15, 01/20/15, 01/30/15, 02/11/15, 05/06/15, 05/18/15**
- 5) Agenda established by the committee for the past year: **To review academic performance of all enrolled DMD students on a periodic basis but no less than once a semester. To hold hearings with students who perform poorly and make decisions for placement on academic probation, re-tracking or dismissal. Determination of Dean's List occurs every semester.**

|  |    |
|--|----|
| Dean's List                              | 99 |
| Student Academic Reviews                 | 26 |
| Student Conduct Reviews                  | 0  |
| Student Hearings                         | 45 |
| Students Placed on Academic Probation    | 26 |
| Students Placed on Conduct Probation     | 0  |
| Students Removed from Academic Probation | 32 |
| Students Removed from Conduct Probation  | 0  |
| Students Re-tracked                      | 3  |
| Students Dismissed from UFCD             | 0  |
| Students Withdrawal from UFCD            | 2  |
| Students Remaining Past Graduation Date  | 2  |

- 6) Outcome measures (address committee's assignment and the charges given by the Dean):
- a. Completed during the year  
**No outcomes measures**
- b. Still pending  
**No outcomes measures**
- 7) Obstacles to following an agenda and/or completing the outcome measures: **None**
- 8) Did this committee or workgroup submit any recommendations to the UFCD FAB during this year?  
 No  
 Yes (If yes, what was/were the issue(s) and was action taken?)
- 9) If 'yes' to #8, did the committee or workgroup receive timely feedback as to the disposition of the recommendations?  
 No (Please explain.)  
 Yes
- 10) Identify issues that the committee suggests be considered by this committee in the coming year: **The SPEC will continue to monitor the student failure rates in the upcoming year.**
- 11) Any other comments you would like to share: **None**

12) List the members, their title/role, type of memberships and how many meetings each attended:

| Name                       | Role          | Type of membership | Number of meetings attended | Number of excused absences | Number of unexcused absences |
|----------------------------|---------------|--------------------|-----------------------------|----------------------------|------------------------------|
| Dr. Venita Sposetti        | Chair         | Ex officio         | 12                          |                            |                              |
| Dr. Patricia Xirau-Probert | Member        | Ex officio         | 12                          |                            |                              |
| Dr. David Culp             | Member        | Ex officio         | 9                           | 3                          |                              |
| Dr. Robert Caudle          | Member        | Elected Faculty    | 11                          | 1                          |                              |
| Dr. Sharon Cooper          | Member        | Elected Faculty    | 11                          | 1                          |                              |
| S/D Walmir Da Costa        | Member        | Elected Student    | 10                          | 2                          |                              |
| Dr. Deborah Dilbone        | Member        | Elected Faculty    | 10                          | 2                          |                              |
| Dr. Micaela Gibbs          | Member        | Elected Faculty    | 10                          | 2                          |                              |
| S/D Matthew McAndrew       | Member        | Elected Student    | 7                           | 5                          |                              |
| Dr. Rosalia Rey            | Member        | Elected Faculty    | 5                           | 7                          |                              |
| S/D Karin Schey            | Member        | Elected Student    | 9                           | 3                          |                              |
| Dr. Wendell Willis         | Member        | Elected Faculty    | 12                          |                            |                              |
| Anthony Licari             | Support Staff |                    | 12                          |                            |                              |