

**AGENDA: Faculty Assembly**  
**Thursday, September 1, 2011**  
**Meeting: 8:30 a.m.**  
**Location: D3-3**

AGENDA	INFORMATION/ASSIGNED	NOTES
Welcome	Dr. Henrietta Logan, Chair	
Approval of Minutes	July 7, 2011	
Introduction of New Faculty		
Faculty Advisory Board Report	Dr. Henrietta Logan	Charged constitution committee Reviewed Best Practices Website update Conflict of Interest Topics for future assembly meetings
Dean's Report	Dean Teresa Dolan	
Old Business	Chair of Constitution Committee <ol style="list-style-type: none"> <li>1. Slate of candidates for open committee slots</li> <li>2. Constitution Revision</li> <li>3. Nominations from the floor</li> </ol>	

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	<p>Dr. Henrietta Logan Process for Bringing items to FAB            To Whom and What</p>	<p>Suggested Process</p> <p>Present to Chair of FAB with the following information</p> <p>Statement of Purpose: one paragraph maximum, that may include: Current Practice, Change, Justification</p> <p>For edited and amended documents, include a cover sheet that lists the changes and their locations in the document (so that we do not need to go thumbing through the documents to locate changes)</p> <p>For issues related to policies and procedures, which UFCD document covers this topic now (e.g., Student Handbook, Clinical Procedure Manual, etc.), and where changes will need to be made in these documents</p>
<p><b>New Business</b></p>	<p>Video Taping of Lectures Policy Dr. Nini Sposetti</p>	<p>Purpose, Distribution of video, half-life of videos, proposed implementation of policy (timeline)</p>
<p><b>Senate Report</b></p>	<p>Senator Nery Clark</p>	

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Faculty Announcements		
Adjourn		

**Next meeting: Thursday, November 3, 2011, 8:30 a.m., Room D3-3**